

**AGENDA**  
**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**March 16, 2026, 6:30 P.M.**

**\*\* This Meeting is being recorded and broadcast on the City of Caro's official YouTube channel for viewing purposes only \*\***

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**COMMUNICATION:**

1. DDA Committee Meeting Minutes – March 11, 2026 (unapproved)

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – March 2, 2026
2. Invoices
3. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Jon Beaupre

**REGULAR AGENDA:**

1. Open Public Hearing – 2026 Sidewalk Special Assessments
2. Public/Council Comment – 2026 Sidewalk Special Assessments
3. Close Public Hearing – 2026 Sidewalk Special Assessments
4. Council Action – 2026 Sidewalk Special Assessments
5. Open Public Hearing – CDBG Application
6. Public/Council Comment – CDBG Application
7. Close Public Hearing – CDBG Application
8. Council Action – CDBG Application Resolution
9. Norman Street Construction Bids
10. Kayak Launch Grant Application Resolution
11. Tennis Courts Grant Application Resolution
12. Well 9 & 10 Drilling Bids

**ITEMS POSTPONED:** None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Oedy)
5. Parks & Recreation (White)
6. Planning Commission (Vacant)
7. Tuscola County Board of Commissioners (Parker)
8. Zoning Board of Appeals (Mayor Snider)

**MAYOR'S REPORT** – Written report submitted

**MANAGER REPORT** – Written report submitted

**CLERK'S REPORT** – Written report submitted

**TREASURER'S REPORT** – Written report submitted

**CLOSED SESSION:**

**City Treasurer Evaluation**

Section 8(a) of the Open Meetings Act – “To consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing.”

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**

**CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY**

March 11, 2026, at 12:00 p.m.  
Council Chambers

Chair Jessica Risky called the DDA meeting to order on March 11, 2026, at 12:05 p.m. in the Council Chambers.

Present: Chair Jessica Risky, Treasurer Sonya Otremba, Susan Holder, Kristin Weaver, City Mayor (acting liaison) Karen Snider, DDA Director/Secretary Paige Rushlo

Others: Rita Papp – City Clerk, Tammy Ries – City Treasurer

**APPROVAL OF AGENDA**

**Motion by Otremba, seconded by Weaver, to approve the agenda with edit to Old Business 1. Changing 25/26 to 26/27.**

**Motion carried.**

**PUBLIC COMMENT – NONE**

**APPROVAL OF MINUTES – February 11, 2026**

**Motion by Holder, seconded by Otremba, to approve the minutes from February 11, 2026, as presented.**  
**Motion carried.**

**COMMUNICATIONS**

**1. Brandon Glassow- market request**

**Motion by Holder, seconded by Weaver, for DDA Director Rushlo to contact the City Attorney on behalf of the DDA regarding this and any further similar matters.**

**Motion carried.**

**FINANCIAL REPORT – February 2026**

**Motion by Holder, seconded by Weaver, to accept the Financial Report – February 2026 as presented**  
**Motion carried.**

**NEW BUSINESS**

**1. Thumbbody Advertising**

**Motion by Holder, seconded by Snider, to currently not move forward on this advertising avenue.**  
**Motion carried.**

**OLD BUSINESS**

**1. Budget FY 26/27**

**Motion by Holder, seconded by Otremba, for DDA Director Rushlo to submit budget as presented to City Treasurer Tammy Ries, to then be submitted to City Council for final approval.**

**Motion carried.**

**2. DDA By-Laws and Meeting 2/26 Minutes**

**Motion by Holder, seconded by Weaver, to accept By-Law Subcommittee meeting minutes from 2/26 as presented.**

**Motion carried.**

**3. Special Meeting 2/26 Minutes**

**Motion by Otremba, seconded by Snider, to accept Special meeting minutes from 2/26 as presented.**

**Motion carried.**

**4. Special Meeting 3/4 Minutes**

**Motion by Holder, seconded by Weaver, to accept Special meeting minutes from 3/4 as presented.**

**Motion carried.**

**5. DDA open position description**

**6. DDA open position posting**

**Motion by Weaver, seconded by Holder, to create a subcommittee with Holder, Weaver, and Otremba, to update and post job descriptions, recruit, interview and subsequently recommend a new hire to the DDA Board.**

**Votes: Yes – 4 , Abstained - 1**

**Motion carried.**

**7. DDD Benches**

**Motion by Weaver, seconded by Holder, to table this discussion for the next meeting.**

**Motion carried.**

**DDA ASSISTANT REPORT**

1. Written report submitted

**BOARD COMMENTS - NONE**

**COUNCIL LIAISON REPORT - TABLED**

**ADDITIONAL PUBLIC COMMENT - NONE**

**Motion by Holder to adjourn the meeting at 12:54 p.m.**

**Votes: Yes – 5**

**Motion carried.**

Paige Rushlo  
Downtown Development Authority Director

**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**March 2, 2026, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on March 2, 2026, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, John Riley and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, and other guests.

**AGENDA APPROVAL**

**26-M-37**

**Motion by Kish, seconded by Campbell to approve the agenda as presented with amended minutes from Regular Council Meeting February 16, 2026.**

**Motion Carried.**

**COMMUNICATIONS:**

1. Parks & Recreation Committee Meeting Minutes, February 24, 2026

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – February 17, 2026
2. Committee of the Whole Meeting Minutes – February 19, 2026
3. Invoices

**26-M-38**

**Motion by Campbell, seconded by Riley to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA: (action required)**

1. Budget Amendment Request – Fire Department Training

**26-M-39**

**Motion by Riley, seconded by Kish to approve the budget amendment increase to the Fire Training Budget by \$1,700.00, account 216-336-960-000.**

**Motion carried.**

2. Budget Amendment Request – DDA Building Rent

**26-M-40**

**Motion by Parker, seconded by Kish to approve the transfer of \$1,775.00 from the Electric Budget Line, 248-728-920-000 to the DDA Building Rent Budget Line, 248-728-943-001 to cover increased rental cost associated with the new DDA Office location.**

**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.**

**Motion carried**

3. Tuscola County Conservation Club Lease Renewal

**26-M-41**

**Motion by Riley, seconded by Campbell to authorize the City Mayor and City Clerk to sign the 2026-2036 Tuscola County Conservation Club Lease agreement as presented.**

**Motion carried**

4. Investment Maturing #1

**26-M-42**

**Motion by Parker, seconded by Campbell to keep the CDARS at Huntington Bank in the amount of \$262,932.14 for 52 weeks at 3.56%.**

**Motion carried**

5. Investment Maturing #2

**26-M-43**

**Motion by Kish, seconded by Campbell to keep the CDARS at Huntington Bank in the amount of \$535,844.33 for 52 weeks at 3.56%.**

**Motion carried**

6. Policy for Recording and Posting City Council Meetings

**26-M-44**

**Motion by Oedy, seconded by White to approve the adoption of the Policy for Recording and Posting City Council Meetings as presented.**

**Motion carried**

7. Schedule Public Hearing – CDBG Application

**26-M-45**

**Motion by Kish, seconded by Campbell to schedule a Public Hearing for the CDBG Application on March 16, 2026 at 6:30 p.m. at City Hall.**

**Motion carried.**

**ITEMS POSTPONED: None**

**COMMITTEE/LIAISON POSITION REPORTS: None**

**MAYOR'S REPORT** – Written report submitted.

City Treasurer evaluation was distributed to City Council. Completion deadline is March 12, 2026 at 4:00 p.m. to the City Clerk.

**MANAGER'S REPORT** – Written report submitted.

Reported that the City of Caro has obtained the Tree City USA status.

**CLERK'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENT:** None

**26-M-46**

**Motion by Parker, seconded by Campbell to adjourn the meeting at 7:06 p.m.**

**Motion carried.**

A handwritten signature in cursive script that reads "Rita Papp".

Rita Papp, MiPMC2  
City Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>ADVANCE AUTO PARTS</b>					
03/26	03/16/2026	79982	661-575-776-000	MAINTENANCE SUPPLIES	113.94
03/26	03/16/2026	79982	590-545-776-000	OM&R SUPPLIES	71.96
03/26	03/16/2026	79982	661-575-776-000	MAINTENANCE SUPPLIES	73.32
Total ADVANCE AUTO PARTS:					259.22
<b>ALS GROUP USA, CORP</b>					
03/26	03/16/2026	800441	590-540-801-000	CONTRACTED SERVICES	1,325.00
Total ALS GROUP USA, CORP:					1,325.00
<b>AMAZON CAPITAL SERVICES</b>					
03/26	03/16/2026	800442	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	111.95
03/26	03/16/2026	800442	216-336-740-000	OPERATING SUPPLIES	863.72
03/26	03/16/2026	800442	101-751-957-000	RECREATION PROGRAMS	663.11
03/26	03/16/2026	800442	101-260-750-000	TECHNOLOGY	113.05
03/26	03/16/2026	800442	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	95.97
03/26	03/16/2026	800442	101-301-760-000	POSTAGE	15.67
03/26	03/16/2026	800442	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	13.59
03/26	03/16/2026	800442	101-301-854-000	RADIOS/RADIO REPAIRS	138.70
03/26	03/16/2026	800442	216-336-750-000	TECHNOLOGY	19.84
03/26	03/16/2026	800442	661-575-776-000	MAINTENANCE SUPPLIES	40.90
Total AMAZON CAPITAL SERVICES:					2,076.50
<b>AUTO-WARES GROUP</b>					
03/26	03/16/2026	800443	661-575-776-000	MAINTENANCE SUPPLIES	95.00
Total AUTO-WARES GROUP:					95.00
<b>BATTERIES PLUS BULBS # 380</b>					
03/26	03/16/2026	79983	591-540-776-000	O&M SUPPLIES	160.65
Total BATTERIES PLUS BULBS # 380:					160.65
<b>BELL - WASIK, INC.</b>					
03/26	03/16/2026	800398	101-301-860-000	GAS/OIL/TIRES	30.40
Total BELL - WASIK, INC.:					30.40
<b>BRIGHTSPEED</b>					
03/26	03/16/2026	800444	590-540-853-000	TELEPHONE	72.04
03/26	03/16/2026	800444	591-540-853-000	TELEPHONE	72.04
03/26	03/16/2026	800444	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	25.82
03/26	03/16/2026	800444	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	25.82
03/26	03/16/2026	800444	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	25.82
03/26	03/16/2026	800444	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	25.83
03/26	03/16/2026	800444	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	25.82

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/26	03/16/2026	800444	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	70.00
03/26	03/16/2026	800444	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	69.99
03/26	03/16/2026	800444	248-728-801-000	DDA CONTRACTED SERVICES	25.83
Total BRIGHTSPEED:					439.01
<b>BUSY BEE CLEANING</b>					
03/26	03/16/2026	800445	101-441-801-002	CONTRACTED SERV - JANITORIAL	123.50
03/26	03/16/2026	800445	216-336-801-002	CONTRACTED SERV - JANITORIAL	52.00
03/26	03/16/2026	800445	101-301-801-002	CONTRACTED SERV - JANITORIAL	97.50
03/26	03/16/2026	800445	101-260-801-002	CONTRACTED SERV - JANITORIAL	91.00
03/26	03/16/2026	800445	101-172-801-002	CONTRACTED SERV - JANITORIAL	91.00
03/26	03/16/2026	800445	101-253-801-002	CONTRACTED SERV - JANITORIAL	91.00
03/26	03/16/2026	800445	590-540-801-002	CONTRACTED SERV - JANITORIAL	104.00
Total BUSY BEE CLEANING:					650.00
<b>CARO AREA DISTRICT LIBRARY</b>					
03/26	03/04/2026	79976	101-000-223-000	DUE TO CARO DISTRICT LIBRARY	44,338.82
Total CARO AREA DISTRICT LIBRARY:					44,338.82
<b>CARO COMMUNITY SCHOOLS</b>					
03/26	03/04/2026	79977	101-000-225-000	DUE TO CARO SCHOOLS	572,270.66
Total CARO COMMUNITY SCHOOLS:					572,270.66
<b>CARO TRANSIT AUTHORITY</b>					
03/26	03/04/2026	79978	101-000-222-001	DUE TO CARO TRANSIT AUTHORITY	59,445.01
Total CARO TRANSIT AUTHORITY:					59,445.01
<b>CASS CITY HARDWARE</b>					
03/26	03/16/2026	79984	591-540-760-000	POSTAGE	12.00
Total CASS CITY HARDWARE:					12.00
<b>CHARTER COMMUNICATIONS</b>					
03/26	03/06/2026	800396	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	70.87
03/26	03/06/2026	800396	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	21.26
03/26	03/06/2026	800396	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	21.26
03/26	03/06/2026	800396	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	14.17
03/26	03/06/2026	800396	101-751-750-001	SOFTWARE MAINTENANCE AGREE'T	14.17
Total CHARTER COMMUNICATIONS:					141.73
<b>CHRISTOPHER BENNETT</b>					
03/26	03/16/2026	79985	216-336-960-000	EDUCATION & TRAINING	455.00
Total CHRISTOPHER BENNETT:					455.00
<b>CLOW VALVE</b>					
03/26	03/16/2026	79986	591-540-801-000	CONTRACTED SERVICES	600.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CLOW VALVE:					600.00
<b>ELAN FINANCIAL SERVICES</b>					
03/26	03/16/2026	800403	248-733-961-000	FARMER'S MAREKT - MEMBER DUES	103.66
03/26	03/16/2026	800403	248-728-776-000	DDA OPERATING SUPPLIES	124.80
03/26	03/16/2026	800403	248-733-956-005	FARMERS MARKET - EXPENSES	56.05
03/26	03/16/2026	800403	248-728-741-000	LUNCHEONS	208.84
03/26	03/16/2026	800403	248-728-776-000	DDA OPERATING SUPPLIES	34.38
03/26	03/16/2026	800403	248-728-741-000	LUNCHEONS	11.82
03/26	03/16/2026	800403	248-728-776-000	DDA OPERATING SUPPLIES	967.78
03/26	03/16/2026	800403	248-728-776-000	DDA OPERATING SUPPLIES	198.21
03/26	03/16/2026	800403	248-733-956-005	FARMERS MARKET - EXPENSES	116.47
03/26	03/16/2026	800403	248-728-776-000	DDA OPERATING SUPPLIES	114.78
03/26	03/16/2026	800403	248-733-956-005	FARMERS MARKET - EXPENSES	188.24
03/26	03/16/2026	800403	248-728-776-000	DDA OPERATING SUPPLIES	60.48
03/26	03/16/2026	800403	248-733-956-005	FARMERS MARKET - EXPENSES	100.00
03/26	03/16/2026	800403	248-728-776-000	DDA OPERATING SUPPLIES	10.59
Total ELAN FINANCIAL SERVICES:					2,296.10
<b>EMTERRA ENVIRONMENTAL USA CORP</b>					
03/26	03/16/2026	800446	596-521-801-000	CONTRACTED SERVICES	18,896.67
03/26	03/16/2026	800446	596-521-801-000	CONTRACTED SERVICES	22,412.15
Total EMTERRA ENVIRONMENTAL USA CORP:					41,308.82
<b>FARM DEPOT</b>					
03/26	03/16/2026	800447	661-575-970-000	CAPITAL OUTLAY	3,300.00
03/26	03/16/2026	800447	661-575-776-000	MAINTENANCE SUPPLIES	650.00
Total FARM DEPOT:					3,950.00
<b>FERGUSON ENTERPRISES LLC #2000</b>					
03/26	03/16/2026	79987	591-540-776-000	O&M SUPPLIES	751.09
Total FERGUSON ENTERPRISES LLC #2000:					751.09
<b>FOSTER, SWIFT, COLLINS &amp; SMITH, PC</b>					
03/26	03/16/2026	79988	101-101-801-000	CONTRACTED SERVICES	165.36
03/26	03/16/2026	79988	101-172-801-000	CONTRACTED SERVICES	1,460.68
03/26	03/16/2026	79988	101-257-801-000	CONTRACTED SERVICES	3,059.16
03/26	03/16/2026	79988	101-172-801-000	CONTRACTED SERVICES	2,204.80
03/26	03/16/2026	79988	101-260-801-000	CONTRACTED SERVICES	826.80
03/26	03/16/2026	79988	101-257-801-000	CONTRACTED SERVICES	6,834.88
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					14,551.68
<b>GAMBLES DO IT BEST HARDWARE</b>					
03/26	03/16/2026	79989	101-265-776-000	O&M SUPPLIES	49.97
03/26	03/16/2026	79989	591-540-776-000	O&M SUPPLIES	16.79
03/26	03/16/2026	79989	101-441-776-001	O&M SUPPLIES	75.97
03/26	03/16/2026	79989	591-540-776-000	O&M SUPPLIES	3.42

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/26	03/16/2026	79989	661-575-776-000	MAINTENANCE SUPPLIES	5.58
Total GAMBLES DO IT BEST HARDWARE:					151.73
<b>GOVERNMENTAL EMPLOYEES LABOR COUNCIL</b>					
03/26	03/16/2026	800448	101-000-231-005	GELC UNION DUES WITHHOLDING	455.00
Total GOVERNMENTAL EMPLOYEES LABOR COUNCIL:					455.00
<b>HIRSCHMAN OIL SUPPLY INC</b>					
03/26	03/16/2026	800449	661-575-860-000	GAS/OIL	918.03
Total HIRSCHMAN OIL SUPPLY INC:					918.03
<b>HOLLOWAY FIRE PROTECTION INC</b>					
03/26	03/16/2026	800450	216-336-740-000	OPERATING SUPPLIES	65.00
Total HOLLOWAY FIRE PROTECTION INC:					65.00
<b>HUBBELL, ROTH &amp; CLARK, INC</b>					
03/26	03/16/2026	800451	590-540-801-003	CONTRACTED SERV-SRF	40,458.57
Total HUBBELL, ROTH & CLARK, INC:					40,458.57
<b>INDEPENDENT BANK</b>					
03/26	03/16/2026	79990	302-905-991-000	FIRE LOAN PRINCIPAL (Ariel)	35,013.10
03/26	03/16/2026	79990	302-905-993-000	FIRE LOAN INTEREST- (Ariel)	16,914.59
Total INDEPENDENT BANK:					51,927.69
<b>J.E. JOHNSON INC</b>					
03/26	03/16/2026	800452	101-265-801-000	CONTRACTED SERVICES	225.00
Total J.E. JOHNSON INC:					225.00
<b>KEN MARTIN ELECTRIC INC</b>					
03/26	03/16/2026	800453	101-265-801-000	CONTRACTED SERVICES	1,199.80
Total KEN MARTIN ELECTRIC INC:					1,199.80
<b>KENDALL ELECTRIC INC</b>					
03/26	03/16/2026	79991	590-540-801-000	CONTRACTED SERVICES	1,042.74
Total KENDALL ELECTRIC INC:					1,042.74
<b>MEC UNDERGROUND SOLUTIONS LLC</b>					
03/26	03/16/2026	79992	590-545-801-000	CONTRACTED SERVICES	4,000.00
03/26	03/16/2026	79992	590-545-776-000	OM&R SUPPLIES	1,712.50
Total MEC UNDERGROUND SOLUTIONS LLC:					5,712.50
<b>MEMBERSHIPWARE LLC</b>					
03/26	03/16/2026	79993	248-728-853-000	TELEPHONE & TECHNOLOGY	828.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total MEMBERSHIPWARE LLC:					828.00
<b>MERITAGE MANAGEMENT LLC</b>					
03/26	03/16/2026	800399	248-728-943-001	DDA BUILDING RENT	350.00
Total MERITAGE MANAGEMENT LLC:					350.00
<b>MICHIGAN MUNICIPAL RISK MGMT AUTH</b>					
03/26	03/16/2026	800454	101-172-965-000	LIABILITY INSURANCE	35,188.75
03/26	03/16/2026	800454	101-172-965-000	LIABILITY INSURANCE	6,250.00
Total MICHIGAN MUNICIPAL RISK MGMT AUTH:					41,438.75
<b>MICHIGAN STATE FIREMEN'S ASS'N</b>					
03/26	03/16/2026	79994	216-336-960-000	EDUCATION & TRAINING	369.97
Total MICHIGAN STATE FIREMEN'S ASS'N:					369.97
<b>MICHIGAN WATER ENVIRONMENT ASSOCIATION</b>					
03/26	03/16/2026	800455	590-540-960-000	EDUCATION AND TRAINING	115.00
03/26	03/16/2026	800455	590-540-960-000	EDUCATION AND TRAINING	360.00
Total MICHIGAN WATER ENVIRONMENT ASSOCIATION:					475.00
<b>MLIVE MEDIA GROUP</b>					
03/26	03/16/2026	79995	101-260-900-000	PRINTING & PUBLICATION	266.57
Total MLIVE MEDIA GROUP:					266.57
<b>MLR ENGINEERING</b>					
03/26	03/16/2026	800400	203-463-801-001	CONTRACTED SERV - ENGINEERING	5,232.00
03/26	03/16/2026	800400	591-540-801-000	CONTRACTED SERVICES	4,578.00
03/26	03/16/2026	800400	590-545-801-000	CONTRACTED SERVICES	1,090.00
Total MLR ENGINEERING:					10,900.00
<b>MML WORKERS' COMP FUND</b>					
03/26	03/16/2026	800456	101-101-721-000	WORKER'S COMP INSURANCE	194.37
03/26	03/16/2026	800456	101-172-721-000	WORKER'S COMP INSURANCE	627.45
03/26	03/16/2026	800456	101-262-721-000	WORKER'S COMP INSURANCE	440.30
03/26	03/16/2026	800456	101-247-721-000	WORKER'S COMP INSURANCE	18.01
03/26	03/16/2026	800456	101-253-721-000	WORKER'S COMP INSURANCE	623.95
03/26	03/16/2026	800456	101-260-721-000	WORKER'S COMP INSURANCE	691.83
03/26	03/16/2026	800456	591-536-721-000	WORKER'S COMP INSURANCE	45.65
03/26	03/16/2026	800456	591-540-721-000	WORKER'S COMP INSURANCE	1,233.14
03/26	03/16/2026	800456	596-560-721-000	WORKER'S COMP INSURANCE	355.04
03/26	03/16/2026	800456	596-521-721-000	WORKER'S COMP INSURANCE	91.29
03/26	03/16/2026	800456	661-575-721-000	WORKER'S COMP INSURANCE	256.13
03/26	03/16/2026	800456	216-336-721-000	WORKER'S COMP INSURANCE	1,648.75
03/26	03/16/2026	800456	590-560-721-000	WORKER'S COMP INSURANCE	880.69
03/26	03/16/2026	800456	590-536-721-000	WORKER'S COMP INSURANCE	45.65
03/26	03/16/2026	800456	590-540-721-000	WORKER'S COMP INSURANCE	3,293.76

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/26	03/16/2026	800456	590-545-721-000	WORKER'S COMP INSURANCE	319.29
03/26	03/16/2026	800456	591-560-721-000	WORKER'S COMP INSURANCE	880.69
03/26	03/16/2026	800456	203-463-721-000	WORKER'S COMP INSURANCE	273.88
03/26	03/16/2026	800456	203-483-721-000	WORKER'S COMP INSURANCE	358.78
03/26	03/16/2026	800456	204-442-721-000	WORKER'S COMP INSURANCE	136.94
03/26	03/16/2026	800456	204-483-721-000	WORKER'S COMP INSURANCE	134.86
03/26	03/16/2026	800456	248-441-721-000	WORKER'S COMP INSURANCE	45.65
03/26	03/16/2026	800456	248-728-721-000	WORKER'S COMP INSURANCE	924.09
03/26	03/16/2026	800456	101-441-721-000	WORKER'S COMP INSURANCE	2,035.33
03/26	03/16/2026	800456	101-751-721-000	WORKER'S COMP INSURANCE	425.94
03/26	03/16/2026	800456	101-753-721-000	WORKER'S COMP INSURANCE	20.93
03/26	03/16/2026	800456	101-754-721-000	WORKER'S COMP INSURANCE	5.23
03/26	03/16/2026	800456	202-463-721-000	WORKER'S COMP INSURANCE	228.23
03/26	03/16/2026	800456	202-483-721-000	WORKER'S COMP INSURANCE	358.92
03/26	03/16/2026	800456	101-265-721-000	WORKER'S COMP INSURANCE	547.76
03/26	03/16/2026	800456	101-301-721-000	WORKER'S COMP INSURANCE	7,240.17
03/26	03/16/2026	800456	101-301-721-000	WORKER'S COMP INSURANCE	150.10
03/26	03/16/2026	800456	101-371-721-000	WORKER'S COMP INSURANCE	185.80
03/26	03/16/2026	800456	101-701-721-000	WORKER'S COMP INSURANCE	26.68
03/26	03/16/2026	800456	101-702-721-000	WORKER'S COMP INSURANCE	171.72
Total MML WORKERS' COMP FUND:					24,917.00
<b>MOORE MOTOR SALES</b>					
03/26	03/16/2026	79996	661-575-776-000	MAINTENANCE SUPPLIES	776.30
Total MOORE MOTOR SALES:					776.30
<b>PEERLESS MIDWEST INC.</b>					
03/26	03/16/2026	800401	591-540-801-000	CONTRACTED SERVICES	49,736.00
Total PEERLESS MIDWEST INC.:					49,736.00
<b>POLICE OFFICERS LABOR COUCIL</b>					
03/26	03/16/2026	800457	101-000-231-004	POLC UNION DUES WITHHOLDING	371.00
Total POLICE OFFICERS LABOR COUCIL:					371.00
<b>R&amp;R TECHNICAL SERVICES</b>					
03/26	03/16/2026	79997	101-172-801-000	CONTRACTED SERVICES	206.00
03/26	03/16/2026	79997	101-253-801-000	CONTRACTED SERVICES	163.00
03/26	03/16/2026	79997	101-260-801-000	CONTRACTED SERVICES	138.00
03/26	03/16/2026	79997	101-301-801-000	CONTRACTED SERVICES	424.00
03/26	03/16/2026	79997	101-441-801-000	CONTRACTED SERVICES	168.00
03/26	03/16/2026	79997	216-336-801-000	CONTRACTED SERVICES	62.50
03/26	03/16/2026	79997	216-336-853-000	TELEPHONE	55.00
03/26	03/16/2026	79997	590-540-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	591-540-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	596-560-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	661-575-853-000	TELEPHONE	55.00
03/26	03/16/2026	79997	101-101-801-000	CONTRACTED SERVICES	90.00
03/26	03/16/2026	79997	101-703-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	101-301-853-000	TELEPHONE & PAGERS	20.45

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
03/26	03/16/2026	79997	202-483-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	203-483-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	204-483-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	248-728-853-000	TELEPHONE & TECHNOLOGY	55.00
03/26	03/16/2026	79997	101-172-853-000	TELEPHONE	55.00
03/26	03/16/2026	79997	101-253-853-000	TELEPHONE	27.50
03/26	03/16/2026	79997	101-260-853-000	TELEPHONE	27.50
03/26	03/16/2026	79997	101-371-853-000	TELEPHONE	20.50
03/26	03/16/2026	79997	101-702-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	101-441-853-000	TELEPHONE	20.45
03/26	03/16/2026	79997	590-540-801-000	CONTRACTED SERVICES	130.50
03/26	03/16/2026	79997	591-540-801-000	CONTRACTED SERVICES	80.50
03/26	03/16/2026	79997	596-521-801-000	CONTRACTED SERVICES	42.50
03/26	03/16/2026	79997	101-265-801-000	CONTRACTED SERVICES	108.00
03/26	03/16/2026	79997	101-751-801-000	CONTRACTED SERVICES	25.00
03/26	03/16/2026	79997	101-371-801-000	CONTRACTED SERVICES	25.00
Total R&R TECHNICAL SERVICES:					2,163.00
<b>SHRED EXPERTS</b>					
03/26	03/16/2026	800458	101-260-801-000	CONTRACTED SERVICES	65.00
Total SHRED EXPERTS:					65.00
<b>SNOW WORKS</b>					
03/26	03/16/2026	79998	661-575-776-000	MAINTENANCE SUPPLIES	38.99
Total SNOW WORKS:					38.99
<b>SUB-AQUATICS, INC.</b>					
03/26	03/16/2026	800459	216-336-930-000	REPAIRS - EQUIPMENT	150.00
Total SUB-AQUATICS, INC.:					150.00
<b>TEAM FINANCIAL GROUP</b>					
03/26	03/16/2026	800460	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
03/26	03/16/2026	800460	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
03/26	03/16/2026	800460	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
03/26	03/16/2026	800460	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
03/26	03/16/2026	800460	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
03/26	03/16/2026	800460	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
03/26	03/16/2026	800460	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
03/26	03/16/2026	800460	101-751-750-001	SOFTWARE MAINTENANCE AGREE'T	33.16
03/26	03/16/2026	800460	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
03/26	03/16/2026	800460	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
03/26	03/16/2026	800460	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
03/26	03/16/2026	800460	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	33.14
Total TEAM FINANCIAL GROUP:					398.00
<b>THE SAFETY COMPANY LLC</b>					
03/26	03/16/2026	800402	661-575-776-000	MAINTENANCE SUPPLIES	3,355.68

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total THE SAFETY COMPANY LLC:					3,355.68
<b>TUSCOLA COUNTY</b>					
03/26	03/16/2026	79999	202-451-801-001	CONTRACTED SERV - ENGINEERING	509.80
03/26	03/16/2026	79999	591-540-801-000	CONTRACTED SERVICES	1,755.98
Total TUSCOLA COUNTY:					2,265.78
<b>TUSCOLA COUNTY ADVERTISER</b>					
03/26	03/16/2026	800461	101-260-900-000	PRINTING & PUBLICATION	25.00
03/26	03/16/2026	800461	101-260-900-000	PRINTING & PUBLICATION	67.50
03/26	03/16/2026	800461	101-247-900-000	PRINTING & PUBLICATION	378.00
03/26	03/16/2026	800461	101-247-900-000	PRINTING & PUBLICATION	378.00
03/26	03/16/2026	800461	101-260-900-000	PRINTING & PUBLICATION	25.00
03/26	03/16/2026	800461	101-247-900-000	PRINTING & PUBLICATION	378.00
Total TUSCOLA COUNTY ADVERTISER:					1,251.50
<b>TUSCOLA COUNTY FIRE INSTRUCTORS ASSN</b>					
03/26	03/16/2026	80000	216-336-960-000	EDUCATION & TRAINING	200.00
Total TUSCOLA COUNTY FIRE INSTRUCTORS ASSN:					200.00
<b>TUSCOLA COUNTY TREASURER</b>					
03/26	03/04/2026	79979	101-000-228-001	DUE TO CTY - STATE EDUCATION	6,038.27
03/26	03/04/2026	79979	101-000-222-000	DUE TO CTY - COUNTY OPERATING	3,889.28
03/26	03/04/2026	79979	101-000-222-005	DUE TO COUNTY - INTEREST	365.54
03/26	03/04/2026	79979	101-000-222-005	DUE TO COUNTY - INTEREST	235.50
03/26	03/04/2026	79979	101-000-222-004	COUNTY SPECIALS	137,990.55
03/26	03/04/2026	79979	101-000-222-003	COUNTY DRAINS	62.04
03/26	03/16/2026	80001	101-253-801-000	CONTRACTED SERVICES	1,236.68
Total TUSCOLA COUNTY TREASURER:					149,817.86
<b>TUSCOLA INTERMEDIATE SCHOOL</b>					
03/26	03/04/2026	79980	101-000-234-000	DUE TO INTERMEDIATE SCHOOLS	127,286.98
Total TUSCOLA INTERMEDIATE SCHOOL:					127,286.98
<b>ULINE</b>					
03/26	03/16/2026	80002	101-265-776-000	O&M SUPPLIES	468.08
Total ULINE:					468.08
<b>UNIFIRST CORPORATION</b>					
03/26	03/16/2026	80003	101-265-776-000	O&M SUPPLIES	34.72
03/26	03/16/2026	80003	216-336-740-000	OPERATING SUPPLIES	44.74
03/26	03/16/2026	80003	590-540-776-000	OM&R SUPPLIES NORMAL	38.09
03/26	03/16/2026	80003	101-265-776-000	O&M SUPPLIES	35.30
03/26	03/16/2026	80003	101-265-776-000	O&M SUPPLIES	33.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total UNIFIRST CORPORATION:					186.35
<b>USA BLUEBOOK</b>					
03/26	03/16/2026	800462	591-540-776-000	O&M SUPPLIES	473.62
03/26	03/16/2026	800462	590-545-776-000	OM&R SUPPLIES	473.62
03/26	03/16/2026	800462	591-540-776-000	O&M SUPPLIES	473.62
03/26	03/16/2026	800462	590-545-776-000	OM&R SUPPLIES	473.62
Total USA BLUEBOOK:					1,894.48
<b>WATER SOLUTIONS UNLIMITED INC</b>					
03/26	03/16/2026	800463	591-540-776-000	O&M SUPPLIES	3,900.94
Total WATER SOLUTIONS UNLIMITED INC:					3,900.94
<b>WEX BANK</b>					
03/26	03/16/2026	800397	661-575-860-000	GAS/OIL	439.29
03/26	03/16/2026	800397	216-336-860-000	GAS & OIL	279.74
03/26	03/16/2026	800397	101-301-860-000	GAS/OIL/TIRES	1,075.41
03/26	03/16/2026	800397	590-540-860-000	GAS/OIL/DIESEL	178.27
03/26	03/16/2026	800397	101-371-860-000	GAS	27.63
Total WEX BANK:					2,000.34
<b>WITMER PUBLIC SAFETY GROUP</b>					
03/26	03/16/2026	800464	216-336-740-000	OPERATING SUPPLIES	203.14
03/26	03/16/2026	800464	216-336-740-000	OPERATING SUPPLIES	180.00
Total WITMER PUBLIC SAFETY GROUP:					383.14
<b>WSP USA ENVIRONMENT &amp; INFRASTRUCTURE INC</b>					
03/26	03/16/2026	80004	591-540-801-000	CONTRACTED SERVICES	5,925.75
Total WSP USA ENVIRONMENT & INFRASTRUCTURE INC:					5,925.75
Grand Totals:					1,279,493.21

Report Criteria:

Report type: GL detail  
 Check.Type = {<>} "Adjustment"



Brian V. Newcomb, Chief of Police

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To: Caro City Council, Caro City Manager

From: Brian V. Newcomb, Chief of Police

Regarding: Month end report, February 2026

Date: March 2, 2026

**POLICE REPORTS**

Police Complaints for February 2026 = 339

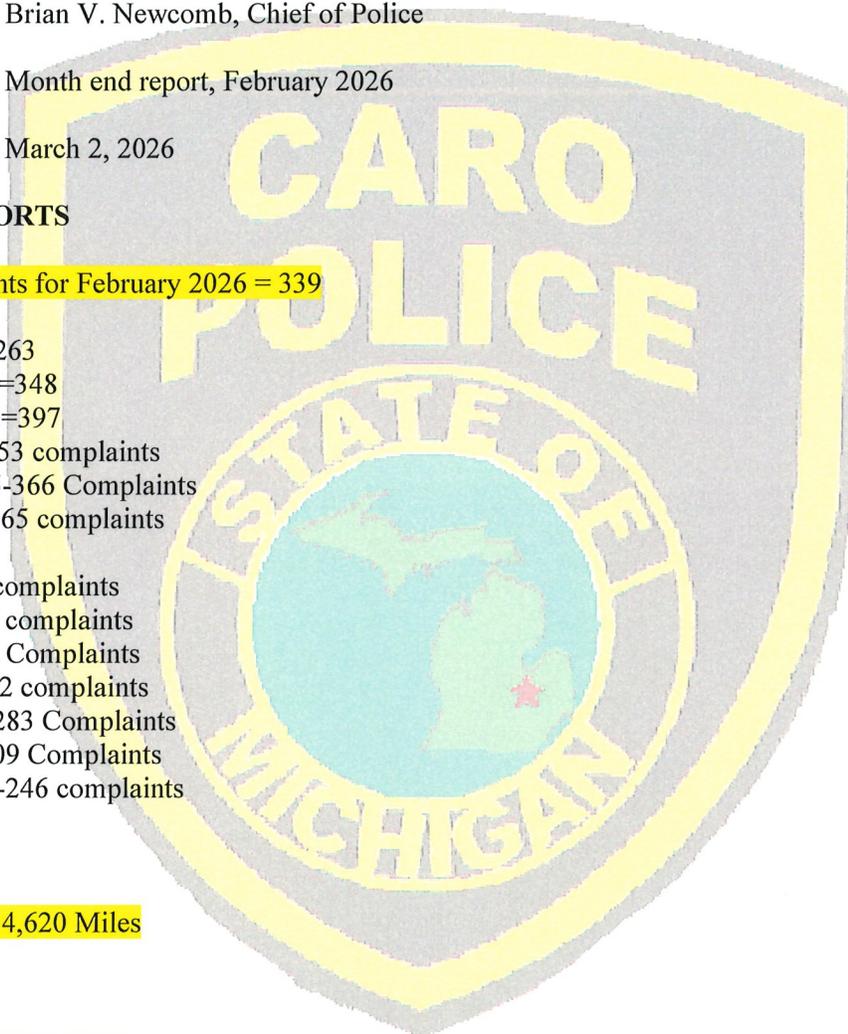
- January 2026= 263
- December 2025=348
- November 2025=397
- October 2025-453 complaints
- September 2025-366 Complaints
- August 2025- 465 complaints
- July 2025=450
- June 2025-446 complaints
- May 2025= 397 complaints
- April 2025=452 Complaints
- March 2025 -392 complaints
- February 2025-283 Complaints
- January 2025-309 Complaints
- December 2024-246 complaints

**MILEAGE**

February 2026 = 4,620 Miles

**GASOLINE**

February 2026 =385 gallons



911 OPEN LINE/HANGUP			
ABANDONED VEHICLE	5		
AIRPLANE CRASH			
ALARM	5	3269 East Dayton Rd. assist TUSH, CSC	
ANIMAL AT LARGE	1	4055 White Creek, Assist TUSH, MSP, KINGSTON PD, Barricaded	
ARSON		1587 Boy Scout rd, assist TUSH, Larceny	
ASSAULT INCLUDING DOMESTIC	10	3673 Emery rd Akron, Assist TUSH, Assault in progress	
ASSIST DHHS	1	4522 W. Caro rd., assist TUSH Assault in progress	
ASSIST FIRE	2	3900 Muck rd. assist TUSH with assault in progress	
ASSIST MDOC			
ASSIST MSP	1		
ASSIST OTHER PD	2		
ASSIST THUMB NARCOTICS			
ASSIST TUSH IN CARO	3	DOMESTIC VIOLENCE 2ND OFFENSE	MISDEMEANOR
ASSIST DPW		DOMESTIC VIOLENCE 2ND OFFENSE	MISDEMEANOR
ATTEMPT TO LOCATE PERSON		MINOR IN POSSESSION	MISDEMEANOR
B&E	1	ASSAULT WITH DEADLY WEAPON	FELONY
BACKGROUND INVESTIGATION LE		RETAIL FRAUD	MISDEMEANOR
BULLYING INCLUDING CYBER		RETAIL FRAUD	MISDEMEANOR
CHILD LOCKED IN VEHICLE		MALICIOUS DESTRUCTION OF PROPERTY	FELONY
CHILD NEGLECT/ABUSE	1	ASSAULT AND BATTERY	MISDEMEANOR
CITIZEN ASSIST	1	RESIST ASSAULT POLICE	FELONY
CIVIL DISPUTE	4	RESIST ASSAULT POLICE	FELONY
CONCEALED WEAPONS		RETAIL FRAUD	MISDEMEANOR
CONDITIONAL BOND VIOLATION		MALICIOUS USE OF TELECOMM DEVICE	MISDEMEANOR
CONSERVATION VIOLATION		RETAIL FRAUD	MISDEMEANOR
COUNTERFEITING	3	ASSAULT AND BATTERY	MISDEMEANOR
CRIMINAL SEXUAL CONDUCT	1	DISORDERLY PERSON	MISDEMEANOR
CRIMINALLY SEXUAL MATERIAL		ASSAULT AND BATTERY	MISDEMEANOR
CURFEW VIOLATION		DRIVE WHILE LICENSE SUSPENDED	MISDEMEANOR
DEATH MESSAGE	1	DRIVE WHILE LICENSE SUSPENDED	MISDEMEANOR
DISORDERLY	1	DRIVE WHILE LICENSE SUSPENDED	MISDEMEANOR
DISTURBING THE PEACE	1	FLEE AND ELUDE POLICE	FELONY
DOG BITE		FLEE AND ELUDE POLICE	FELONY
DOG LOCKED IN VEHICLE		FLEE AND ELUDE POLICE	FELONY
DRIVE WHILE LICENSE SUSPENDED	3	PAROLE VIOLATION	MISDEMEANOR
EMBEZZLEMENT		PAROLE VIOLATION	MISDEMEANOR
EXTORTION		FELONY WARRANT ARREST	FELONY
FALSE PERSONATION		FELONY WARRANT ARREST	FELONY
FATAL TRAFFIC CRASH		FELONY WARRANT ARREST	FELONY
FELONIOUS ASSAULT		FELONY WARRANT ARREST	FELONY
FIGHT IN PROGRESS		MISDEMEANOR WARRANT ARREST	MISDEMEANOR
FIREWORKS VIOLATION		MISDEMEANOR WARRANT ARREST	MISDEMEANOR
FLEE POLICE	3	MISDEMEANOR WARRANT ARREST	MISDEMEANOR
FOLLOW UP INVESTIGATION	5	MISDEMEANOR WARRANT ARREST	MISDEMEANOR
FOUND PROPERTY	2	MISDEMEANOR WARRANT ARREST	MISDEMEANOR

FORGERY		MISDEMEANOR WARRANT ARREST	MISDEMEANOR
FRAUD	4		
GENERAL			
GUNSHOT WOUND			
HARASSMENT	5		
HAZMAT INCIDENT			
HIT AND RUN PDA	1		
HOMELESS			
HOMICIDE ATTEMPT			
IDENTITY THEFT	1		
INDECENT EXPOSURE			
INJURY CRASH	2		
INTOXICATED PERSON			
INVESTIGATION FOLLOWUP			
INVESTIGATIVE CHECK OR STOP			
KEYS LOCKED IN VEHICLE			
KIDNAPPING			
LARCENY	1		
LARCENY BY CONVERSION			
LARCENY FROM VEHICLE			
LARCENY IN A BUILDING			
LIQUOR INSPECTION	11		
LITTERING			
LOITERING	2		
LOST PROPERTY	3		
MDOP	1		
MED FIRST RESPONSE CALL	12		
MENTAL HEALTH CALL	4		
MIP-ALCOHOL			
MIP-VAPE			
MISSING JUVENILE			
MISSING PERSON	1		
MISUSE OF 911 LINE			
MOTORIST ASSIST	1		
MUTUAL AID	6		
NARCOTICS			
NATURAL DEATH			
NO INSURANCE-VEHICLE	1		
NO OPERATORS LICENSE			
NO REGISTRATION MISDEMEANOR			
NOISE COMPLAINT			
OBSCENE MATERIAL POSSESSION			
OPEN DOOR	2		
OPEN INTOXICANTS IN A M.V.			
OVERDOSE-DRUGS	1		
OWI	2		
PARKING VIOLATIONS			

PAROLE VIOLATION	2		
PDA	22		
PPO VIOLATION			
PROBATION VIOLATION		<b>TOTAL ARRESTS</b>	<b>36</b>
PROWLER			
PUBLIC RELATIONS			
RECKLESS DRIVING			
REGISTRATION VIOLATION			
RESIST OFFICER			
RETAIL FRAUD	2		
ROAD RAGE			
RUNAWAY	2		
SEARCH WARRANT			
SINKHOLE IN ROADWAY			
STALKING			
SUBPOENA SERVICE	6		
SUICIDE OR ATTEMPTED SUICIDE	1		
SUICIDAL PERSON-THREATS OF			
SUSPICIOUS PERSON	6		
SUSPICIOUS SITUATION	13		
THREATS	5		
THREATS TO ATTY GENERAL			
THREATS TO COURTHOUSE	1		
THREATS TO SCHOOL	1		
TRAFFIC CONTROL	8		
TRAFFIC STOPS/CITATIONS	129		
TRESPASS	1		
TRUANCY			
UDAA	1		
VULNERABLE ADULT ABUSE			
VERBAL DOMESTIC	4		
VIN INSPECTION			
WARRANT ARREST - FELONY	4		
WARRANT ARREST - MISDEMEANOR	6		
WEAPONS OFFENSE			
WELFARE CHECK	7		
WITNESS INTIMIDATION			

<b>TOTAL COMPLAINTS</b>	<b>339</b>
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		Fire runs February 1, 2026 thru February 28, 2026	City of Caro Fire Department	Report to Council		page 1
Run #	Date	Responsible entity	Adress of call	Description	Water usage	Township
69	2/1/2026	2079 Forest Dr.		Medical 048	0	Indianfields
70	2/2/2026	1121 E. Caro Rd.	Sherry Wynn	propane tank leaking	50	City
71	2/2/2026	520 W. Burnside St. #1		Medical 49	0	City
72	2/3/2026	1048 E. Caro Rd.		Medical 050	0	City
73	2/3/2026	1112 Valley Dr.		Medical 051	0	Indianfields
74	2/3/2026	2632 Remington Rd.	Gayanne Cranston	house fire	50	Almer
75	2/4/2026	3738 Cooklin Rd.	Doug McQueen	fire investigation	0	Ellington
76	2/4/2026	2091 Forest Dr.		Medical 52	0	Indianfields
77	2/4/2026	604 W. Lincoln St. #2		Medical 53	0	City
78	2/4/2026	154 E. Deckerville Rd. #312		Medical 54	0	City
79	2/5/2026	S. State & S. Almer St.	Decifee Hughes	2 vehicle crash	0	City
80	2/5/2026	canceled by City PD	unknown	truck hit a building	0	City
81	2/5/2026	651 N. State St.		Medical 55	0	City
82	2/5/2026	1171 E. Caro Rd.		Medical 056	0	City
83	2/6/2026	Cleaver & M81	Jonathon Clish	2 vehicle crash with fire	100	City
84	2/6/2026	Deckerville & Hurds Corner Rd	nothing found	vehicle crash	0	Ellington
85	2/6/2026	301 N. Hooper St.		Medical 57	0	City
86	2/7/2026	2099 Remington Rd.	canceled while enroute	vehicle hit a tree	0	Almer
87	8/1/2026	Colling & Sue Dr.	canceled	unknown crash	0	Indianfields
88	2/8/2026	1430 Cleaver Rd.	Heritage Hills	1st. False for 2026	0	City
89	2/8/2026	500 W. Gilford Rd.	Paul Hutchinson	smoke investigation	0	City
90	2/9/2026	1760 W. Sanilac Rd.		Medical 58	0	Indianfields
91	2/9/2026	1601 W. Gilford Rd. #503G		Medical 59	0	City
92	2/9/2026	726 Williamsburg Dr. #2		Medical 60	0	City
93	2/9/2026	226 W. Burnside St. #1		Medical 61	0	City
94	2/10/2026	3320 S. Vassar Rd.	Vassar FD	structure fire	0	Mutual
95	2/10/2026	200 W. Gamble St.		Medical 62	0	City
96	2/11/2026	1682 Caro Lake Dr.		Medical 63	0	Indianfields
97	2/11/2026	149 1st. St.		Medical 64	0	City
98	2/11/2026	733 N. State St.		Medical 65	0	City
99	2/11/2026	1425 W. Caro Rd.		Medical 66	0	City
100	2/12/2026	782 N. State St.	Lesley McCloud	2-vehicle crash	0	City
101	2/12/2026	S. State & E. Congress St.		2- vehicle crash	0	City
102	2/12/2026	W. Caro & Gilford Rd.		2- vehicle crash	0	City
103	2/12/2026	1292 Cleaver Rd.	Car wash station	human rescue	0	Almer
104	2/12/2026	1212 Ryan Rd.		Medical 67	0	Indianfields
105	2/12/2026	1111 W. Caro Rd.	Consumers Co.	gas valve leak	0	City
106	2/13/2026	1800 Speirs Rd.	Rassmussen Trucking Co.	fire investigation	0	Indianfields
107	2/14/2026	1799 Sunset Dr.		Medical 68	0	Almer
108	2/15/2026	1112 Valley Dr.		Medical 69	0	Indianfields
109	2/16/2026	128 E. Gamble St.		Medical 70	0	City
110	2/16/2026	Elmwood Rd.	Unionville FD	structure fire	0	Mutual
111	2/17/2026	1601 W. Gilford Rd.	Senior Commons	light pole on fire	0	City
			Submitted	3/3/2026		

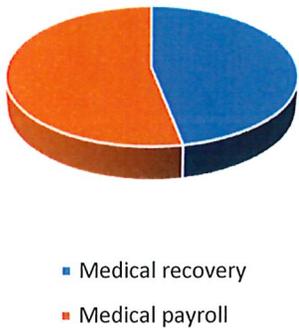


Fire runs February 1, 2026  
thru February 28, 2026

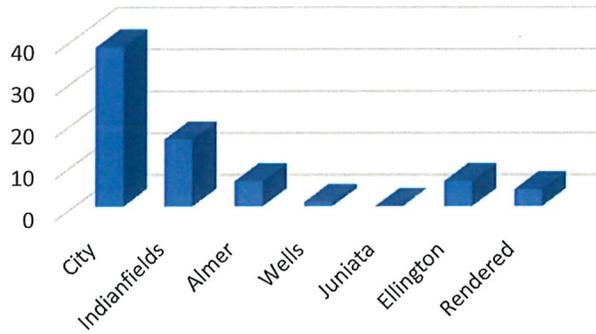
Report to Council

City of Caro Fire Department

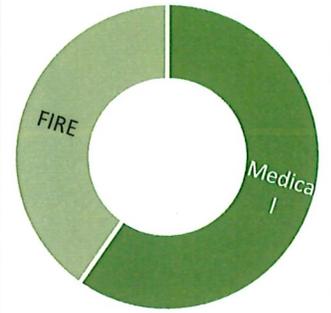
Med. payroll vs income



Calls per Area



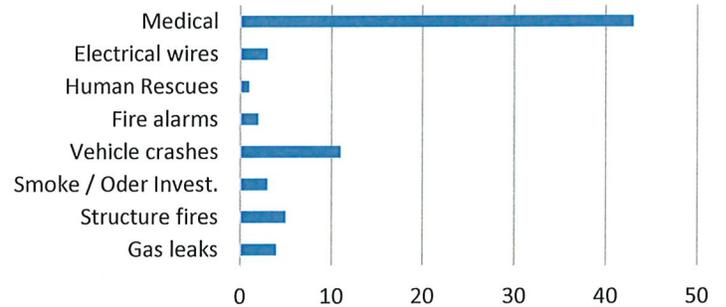
Fire vs Medical calls



Medical recovery	\$790.00	City	38	<b>FIRE</b>	29
Medical payroll	\$892.50	Indianfields	16	<b>Medical</b>	43
	\$102.50	Almer	6	<b>Total runs</b>	<b>72</b>
		Wells	1		
		Juniata	0		
		Ellington	6		
		Rendered	4		

Gas leaks	4
Structure fires	5
Smoke / Oder Invest.	3
Vehicle crashes	11
Fire alarms	2
Human Rescues	1
Electrical wires	3
Medical	43
	72

Dispatched calls



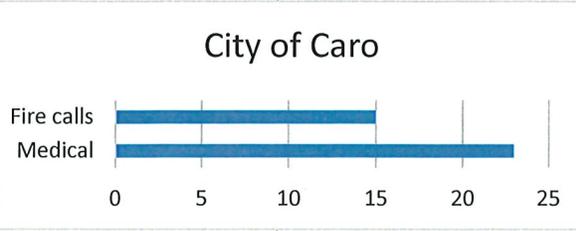
Submitted

3/3/2026

City

Medical 23  
Fire calls 15

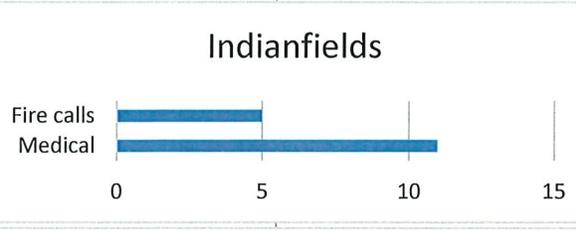
38



Indianfields

Medical 11  
Fire calls 5

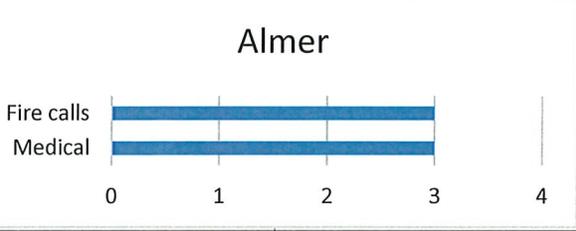
16



Almer

Medical 3  
Fire calls 3

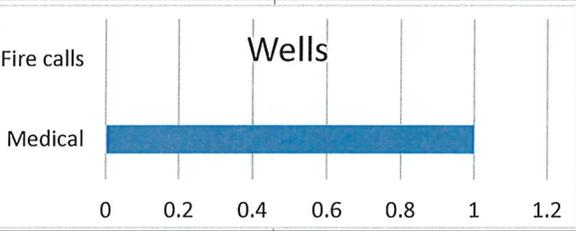
6



Wells

Medical 1  
Fire calls 0

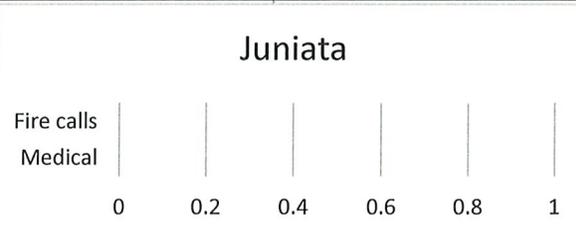
1



Juniata

Medical 0  
Fire calls 0

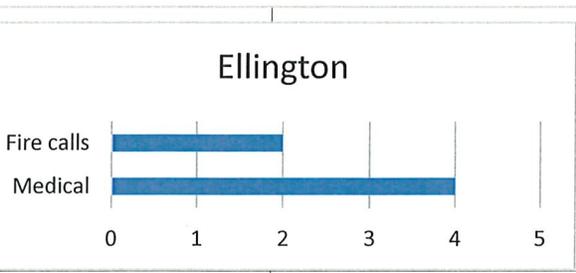
0



Ellington

Medical 4  
Fire calls 2

6



Fire runs February 1, 2026  
thru February 28, 2026

Report to Council

Submitted

3/3/2026

# CITY OF CARO

## CODE ENFORCEMENT

March 2026 Council Code Report

**February 2026 Monthly Review**

1813 Van Geisen Rd.	Junk accumulation	1 <sup>st</sup> offense/#1465
114 Howard St.	Garbage accumulation	2 <sup>nd</sup> notice
120 Monroe St.	Tires	2 <sup>nd</sup> notice
1080 N. Colling Rd.	Tires	2 <sup>nd</sup> notice
1007 E. Caro Rd.	Blight structure	1 <sup>st</sup> offense/#1466
1351 Cambridge Ln.	Blight vehicle	1 <sup>st</sup> notice
120 W. Bush St.	Garbage accumulation	1 <sup>st</sup> notice
315 W. Grant St.	Garbage placement	1 <sup>st</sup> notice
632 W. Sherman St.	Blight structure	1 <sup>st</sup> notice
1666 Parkway Dr.	Junk accumulation	1 <sup>st</sup> notice
1604 Parkway Dr.	Tires	1 <sup>st</sup> notice
640 W. Burnside St.	Garbage placement	1 <sup>st</sup> notice
636 W. Burnside St.	Garbage placement	1 <sup>st</sup> notice
757 Monroe St.	Appliance	1 <sup>st</sup> notice
200 W. Gamble St.	Garbage accumulation	1 <sup>st</sup> notice
746 Appletree Ln.	Junk	1 <sup>st</sup> notice
655 Westchester Dr.	Junk	1 <sup>st</sup> notice
363 Wells St.	Junk	1 <sup>st</sup> notice
144 2 <sup>nd</sup> St.	Garbage accumulation	1 <sup>st</sup> notice
356 Norman St.	Junk	1 <sup>st</sup> notice
220 Ellis St.	Pallet	1 <sup>st</sup> notice
149 Norman St.	Tire	1 <sup>st</sup> notice
1362 Kingston Dr.	Garbage placement	1 <sup>st</sup> notice
1329 W. Canterbury Ln	Garbage placement	1 <sup>st</sup> notice
302 W. Sherman St.	Garbage placement	1 <sup>st</sup> notice
208 Fremont St.	Garbage placement	1 <sup>st</sup> notice

# CITY OF CARO

## CODE ENFORCEMENT

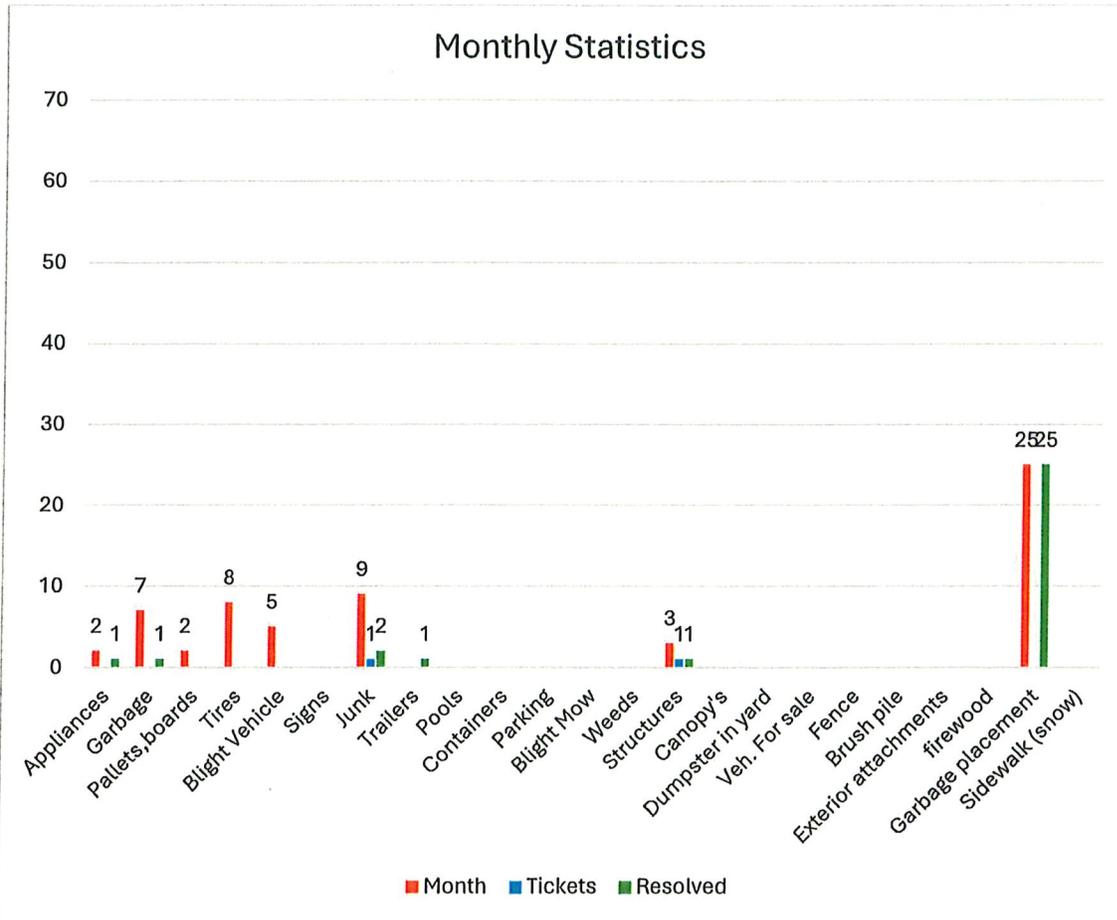
March 2026 Council Code Report

**February 2026 Monthly Review**

846 W. Lincoln St	Tires	1 <sup>st</sup> notice
640 W. Lincoln St	Junk	1 <sup>st</sup> notice
101 Bates St	Garbage placement	1 <sup>st</sup> notice
458 Meadow Dr	Garbage placement	1 <sup>st</sup> notice
200 W. Gamble St	Garbage placement	1 <sup>st</sup> notice
161 W. Gamble St	Garbage placement	1 <sup>st</sup> notice
746 Williamsburg Dr	Garbage accumulation	1 <sup>st</sup> notice
611 Court St	Garbage accumulation	1 <sup>st</sup> notice
524 Ward St	Tires	1 <sup>st</sup> notice
331 E. Bush St	Building material	1 <sup>st</sup> notice
308 Montaque St	Blight vehicle	1 <sup>st</sup> notice
402 Black St	Blight vehicle	1 <sup>st</sup> notice
402 Black St	Garbage accumulation	1 <sup>st</sup> notice
156 2 <sup>nd</sup> St	Garbage accumulation	1 <sup>st</sup> notice
159 1 <sup>st</sup> St	Pallets	1 <sup>st</sup> notice
283 Congress St	Garbage accumulation	1 <sup>st</sup> notice
811 Monroe St	Garbage accumulation	1 <sup>st</sup> notice
905 W. Burnside St	Garbage accumulation	1 <sup>st</sup> notice
720 W. Sherman St	Garbage accumulation	1 <sup>st</sup> notice
503 Fremont St	Garbage accumulation	1 <sup>st</sup> notice
222 Quinn St	Garbage accumulation	1 <sup>st</sup> notice
830 Gilford Rd	Garbage accumulation	1 <sup>st</sup> notice
849 Gilford Rd	Garbage accumulation	1 <sup>st</sup> notice
1303 Sugar Tree Ct	Garbage accumulation	1 <sup>st</sup> notice
1364 Kingston Dr	Garbage accumulation	1 <sup>st</sup> notice
133 1 <sup>st</sup> St	Appliance	1 <sup>st</sup> notice
1032 S. Colling Rd	Junk	1 <sup>st</sup> notice



# CITY OF CARO CODE ENFORCEMENT



**Monthly total tickets issued: 2**

**Monthly total blights: 62**

**Monthly cases resolved: 31**

**Monthly blight mows:**

**Sidewalk snow removal:**

**Top 3-Violations: #1 Garbage placement #2 Junk #3 Tires**

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

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Caro MI 48723  
Phone 989-673-2226  
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Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, March 11, 2026  
RE: Agenda Item – 2026 Sidewalk Program

---

As you know, we have engaged in a multi-meeting process to review a special assessment for the 2026 Sidewalk Program which includes work on M-24, Washington Street, Bates Street and Allen Street.

Importantly, this process requires multiple Public Hearings and Council votes to proceed as it is raising revenue from a specific zone within the City. Residents have received their proposed assessments, and this is the first of two Public Hearings on the project. At this time, the next step in the process is for Council to accept the necessity and scope of the project and schedule the second public hearing.

Options for motions are:

1. Motion to accept the necessity and scope of the 2026 Sidewalk Improvement Program and Special Assessment and schedule a Public Hearing for Monday, April 6, 2026, at 6:30 p.m. to discuss final approval of the Special Assessment.
2. Postpone action.
3. Take no action.

Owner	Property Owner's Mailing Address	City	State	Zip	Property Address	Parcel Number	Estimate Total Cost	Property Owner's Cost	City Cost
Tuscola County	125 W Lincoln St	Caro	MI	48723	1309 Cleaver Rd	050-034-000-0110-00	1,767.00	441.75	1,325.25
Tuscola County	125 W Lincoln St	Caro	MI	48723	1285 Cleaver Rd	050-034-000-0100-01	14,272.80	3,568.20	10,704.60
Tuscola County Med Care Fac	440 N State St	Caro	MI	48723	1231 Cleaver Rd	050-034-000-2110-00	10,431.00	2,607.75	7,823.25
John & Sharon Slough	25 Northview Dr	Caro	MI	48723	25 Northview Dr	050-500-440-6000-01	2,280.00	570.00	1,710.00
Donald Bristow	2854 S Vassar Rd	Vassar	MI	48768	Vacant Lot	050-500-438-3400-01	0.00	0.00	0.00
Donald Bristow	2854 S Vassar Rd	Vassar	MI	48768	Vacant Lot	050-500-438-0400-00	\$2,760.00	690.00	2,070.00
Gordon Fisher	4133 Rabidue Rd	North Street	MI	48049	1081 Cleaver Rd	050-034-000-2000-01	2,991.00	747.75	2,243.25
NGD Land Company	150 Commerce Ct	Gladwin	MI	48624	1075 Cleaver Rd	050-034-000-1900-01	969.00	242.25	726.75
Brad Renn & Melissa Davis	1069 Cleaver Rd	Caro	MI	48723	1069 Cleaver Rd	050-500-438-0300-01	2,589.00	647.25	1,941.75
Eric Wightman	1051 Cleaver Rd	Caro	MI	48723	1051 Cleaver Rd	050-500-438-0100-00	1,164.00	291.00	873.00
Debra Marrs	1047 Cleaver Rd	Caro	MI	48723	1047 Cleaver Rd	050-034-000-5200-00	1,230.00	307.50	922.50
Nathan & Taylor Courter	1033 Cleaver Rd	Caro	MI	48723	1033 Cleaver Rd	050-034-000-5100-00	1,857.00	464.25	1,392.75
R B Morrison Property LLC	205 W Sherman	Caro	MI	48723	1027 Cleaver Rd	050-034-000-5075-00	0.00	0.00	0.00
R B Morrison Property LLC	205 W Sherman	Caro	MI	48723	1021 Cleaver Rd	050-034-000-5075-00	285.00	71.25	213.75
R B Morrison Property LLC	205 W Sherman	Caro	MI	48723	1017 Cleaver Rd	050-034-000-5075-00	0.00	0.00	0.00
R B Morrison Property LLC	205 W Sherman	Caro	MI	48723	1011 Cleaver Rd	050-034-000-5075-00	0.00	0.00	0.00
Donald Jaster	570 Arlington Dr	Caro	MI	48723	1005 Cleaver Rd	050-034-000-5000-00	855.00	213.75	641.25
Donald Jaster	570 Arlington Dr	Caro	MI	48723	1001 Cleaver Rd	050-034-000-5000-00	0.00	0.00	0.00
Walmart Stores	PO Box 8050	Bentonville	AR	72716	1121 E Caro Rd	050-035-000-2300-10	870.00	217.50	652.50
Richard & Debra Lipan	326 S State St	Caro	MI	48723	326 S State	050-500-607-1000-00	1,026.00	256.50	769.50
City of Caro	317 S State St	Caro	MI	48723	City Alley		1,959.00	0.00	1,959.00
Schapp Properties LLC	161 E Huron Ave	Vassar	MI	48768	329 Hamilton	050-500-607-0500-00	8,971.30	2,242.82	6,728.47
City of Caro	317 S State St	Caro	MI	48723	ADA Ramp @ SE Washington & Ham		1,668.00	0.00	1,668.00
City of Caro	317 S State St	Caro	MI	48723	ADA Ramp @ NE Washington & Ham		2,478.00	0.00	2,478.00
Nancy Bennett	330 Hamilton St	Caro	MI	48723	330 Hamilton	050-500-608-0500-00	9,240.00	2,310.00	6,930.00
Nancy Bennett Trust	330 Hamilton St	Caro	MI	48723	218 W Washington	050-500-608-0650-00	1,987.25	496.81	1,490.44
Nancy Bennett Trust	330 Hamilton St	Caro	MI	48723	115 Bates	050-500-608-0600-00	4,263.00	1,065.75	3,197.25
City of Caro	317 S State St	Caro	MI	48723	ADA Ramp @ SE Washington & Bates		1,554.00	0.00	1,554.00
Joslyn Trust	705 W Frank St	Caro	MI	48723	705 W Frank	050-500-501-0150-00	114.00	28.50	85.50
Ronald Jones	409 W Washington St	Caro	MI	48723	409 W Washington	050-500-609-0120-00	3,783.12	945.78	2,837.34
Christine Archer	403 W Washington St	Caro	MI	48723	403 W Washington	050-500-609-0130-00	4,684.20	1,171.05	3,513.15
City of Caro	317 S State St	Caro	MI	48723	ADA Ramp @ NW Washington & Bates		1,554.00	0.00	1,554.00
City of Caro	317 S State St	Caro	MI	48723	ADA Ramp @ SW Washington & Bates		3,456.00	0.00	3,456.00
Nicholas Kish	227 W Washington St	Caro	MI	48723	227 W Washington	050-500-610-0900-00	3,420.00	855.00	2,565.00
Prospectors Capital LLC	5205 Longmeadow Rd	Bloomfield Hills	MI	48304	217 W Washington	050-500-610-0950-00	882.00	220.50	661.50

Owner	Property Owner's Mailing Address	City	State	Zip	Property Address	Parcel Number	Estimate Total Cost	Property Owner's Cost	City Cost
Ruth Kunka	211 W Washington St	Caro	MI	48723	211 W Washington	050-500-610-0100-00	489.00	122.25	366.75
Austin Raymond	205 W Washington St	Caro	MI	48723	205 W Washington	050-500-610-0110-00	3,108.00	777.00	2,331.00
Geoffrey & Carol Quinn	129 W Washington St	Caro	MI	48723	201 W Washington	050-500-610-0120-00	0.00	0.00	0.00
Geoffrey & Carol Quinn	129 W Washington St	Caro	MI	48723	129 W Washington	050-500-611-0900-00	1,425.00	356.25	1,068.75
Michael & Mary Andrews	1 E Laneden	Holly	MI	48442	119 W Washington	050-500-611-1000-00	2,131.92	532.98	1,598.94
Dianna Opperman	115 W Washington	Caro	MI	48723	115 W Washington	050-500-611-0950-00	2,115.00	528.75	1,586.25
Blasius Trust	107 W Washington St	Caro	MI	48723	107 W Washington	050-500-611-0100-00	2,361.00	590.25	1,770.75
Elroy Kosters	426 S State St	Caro	MI	48723	Vacant Parcel-W Washington	050-500-611-0150-00	2,479.25	619.81	1,859.44
Mary Hamilton	230 Monroe St	Caro	MI	48723	230 Monroe	050-500-610-0600-00	8,073.00	2,018.25	6,054.75
City of Caro	317 S State St	Caro	MI	48723	Vacant Lot - City of Caro		3,762.00	0.00	3,762.00
Nicholas Kish	227 W Washington St	Caro	MI	48723	227 Washington	050-500-610-0900-00	8,215.80	2,053.95	6,161.85
Nancy Bennett Trust	330 Hamilton St	Caro	MI	48723	115 Bates	050-500-608-0600-00	4,273.80	1,068.45	3,205.35
Bruce & Kelly Salmons	107 Bates St	Caro	MI	48723	107 Bates	050-500-608-0700-00	4,591.20	1,147.80	3,443.40
Brian & Angela Giddings	101 Bates St	Caro	MI	48723	101 Bates	050-500-608-0800-00	1,710.00	427.50	1,282.50
City of Caro	317 S State St	Caro	MI	48723	ADA Ramp NW Allen & Fremont		2,785.80	0.00	2,785.80
Kimberly Gonzales	503 Fremont St	Caro	MI	48723	503 Fremont	050-500-225-0150-00	4,297.20	1,074.30	3,222.90
Nathaniel Theaker	608 Allen St	Caro	MI	48723	608 Allen	050-500-225-0100-00	4,005.60	1,001.40	3,004.20
Barnes Rentals III LLC	2909 Chambers Rd	Caro	MI	48723	614 Allen	050-003-100-6700-00	3,766.20	941.55	2,824.65
Jaden Strong	620 Allen St	Caro	MI	48723	620 Allen	050-003-100-4000-00	3,702.00	925.50	2,776.50
Michael Liegel & Briana Torrey	6660 Conrad Rd	Caro	MI	48723	626 Allen	050-003-100-0200-00	3,555.00	888.75	2,666.25
Korin Skinner	632 Allen St	Caro	MI	48723	632 Allen	050-003-100-3300-00	2,922.00	730.50	2,191.50
Thomas & Susan Seibert	824 W Lincoln St	Caro	MI	48723	638 Allen	050-003-100-8400-00	3,234.00	808.50	2,425.50
Melissa Hall	103 N Almer St	Caro	MI	48723	642 Allen	050-003-100-3900-00	4,128.00	1,032.00	3,096.00
Russell & Rachel Putnam	645 Allen St	Caro	MI	48723	645 Allen	050-500-632-1600-00	3,456.00	864.00	2,592.00
Tad Vandemark	641 Allen St	Caro	MI	48723	641 Allen	050-500-632-1700-00	3,960.00	990.00	2,970.00
Maureen Fealko	635 Allen St	Caro	MI	48723	635 Allen	050-500-632-1800-00	4,170.00	1,042.50	3,127.50
Debra Englehart	625 Allen St	Caro	MI	48723	625 Allen	050-003-100-6000-00	5,897.69	1,474.42	4,423.27
Kenneth Ball Jr	617 Allen St	Caro	MI	48723	617 Allen	050-003-100-7600-00	2,946.00	736.50	2,209.50
Michael Wagner	1582 S Colwood Rd	Caro	MI	48723	611 Allen	050-003-100-1800-00	6,867.00	1,716.75	5,150.25
Roger Morris & Jacob Morris	421 Fremont St	Caro	MI	48723	421 Fremont	050-500-632-0300-01	4,389.00	1,097.25	3,291.75
City of Caro	317 S State St	Caro	MI	48723	ADA Ramp SW Allen & Fremont		3,306.00	0.00	3,306.00
							207,483.13	46,240.07	161,243.05
						Traffic Control	12,000.00		12,000.00
						Total	219,483.13		173,243.05

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

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JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, March 11, 2026  
RE: Agenda Item – CDBG Application Authorization Resolution

---

As you know, we have been engaged in active conversations about obtaining a grant from the Community Block Development Grant (CDBG) program to fund rental rehab and homeowner rehab programs in the City of Caro. The City expressed intent to apply for \$1.5 million in funding through CDBG with \$700,000 going to rental rehab, \$530,000 towards homeowner rehab and the rest reserved for administrative costs.

As per CDBG process, we have to hold a Public Hearing to discuss the application and to receive feedback from the public. If Council is satisfied with the feedback from the public and desires to authorize an application, then a resolution from Council is required. This resolution follows a format recommended by CDBG and requires the designation of someone to sign the application, the grant agreement, and other documents throughout the program. This resolution designates the City Manager to fulfil those roles.

Options for motions are:

1. Motion to adopt Resolution 2026-xx, authorizing the City Manager to submit of an application for \$1.5 million of Community Development Block Grant funding for Rental Rehab and Homeowner Rehab as presented.
2. Postpone action.
3. Take no action.

**CITY OF CARO RESOLUTION 2026-01**

AUTHORIZING RESOLUTION APPROVING APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR UNOCCUPIED RENTAL REHABILITATION AND HOUSING REHABILITATION AND AUTHORIZING SUBMITTAL OF THE GRANT APPLICATION TO THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA)

WHEREAS, the City of Caro supports the submission of an application to the Michigan State Housing Development Authority (MSHDA) for a Community Development Block Grant for unoccupied rental rehabilitation and housing rehabilitation and,

WHEREAS, the MSHDA has invited the City to submit an application for a CDBG for implementation of the Project, which the Project is to create 7 downtown apartments and rehabilitate 15 homes and,

WHEREAS, the City of Caro has prepared a grant application formally requesting grant assistance through the CDBG Program, for the implementation of the Project (the "Application"); and,

WHEREAS, after a Notice of Public Hearing was published in The Advertiser on March 11, 2026, and a public hearing was held by the City Council on March 16, 2026, to consider the Application and to take public comments on the Application, and that the City has completed the public participation requirements required by law,

NOW THEREFORE, BE IT RESOLVED:

1. That the funding request made by the City to MSHDA for the City of Caro Unoccupied Rental Rehabilitation Project and Housing Rehabilitation Project is for a grant of \$1.5 million.
2. The proposed projects are consistent with the City of Caro Master Plan and the City of Caro Downtown Development Plan.
3. All activities will be taken for the purpose of providing and/or improving permanent residential structures, which upon completion will be occupied by low- or moderate-income households.
4. No project costs (CDBG or non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the CDBG Project Manager.
5. The City, through the office of the City Manager, is hereby authorized to submit the application, all required attachments, and all other information requested by the MSHDA to the MSHDA for the CDBG award.

6. The person authorized to sign the Application, all required attachments, and all further documentation that may be requested or required by the MSHDA in connection with the application is the Caro City Manager Scott R. Czasak.
7. The person authorized to sign the Grant Agreement on behalf of the City, and all amendments, is Caro City Manager Scott R. Czasak.
8. The person authorized to sign FSR Payment Requests is Caro City Manager Scott R. Czasak
9. The person authorized to be the Certifying Officer is Caro City Manager Scott R. Czasak.

YES:

NO:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by Caro City Council at their regular meeting held on Monday, March 16, 2026, at 6:30 p.m. at City Hall for the City of Caro, with a quorum present.

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Clerk

---

Dated

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
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Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, March 11, 2026  
RE: Agenda Item – Norman Street Construction Bids

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Members of the Caro City Council,

As you know, the rehabilitation of Norman Street was the City's main road infrastructure project in the Fiscal Year 2025/2026 budget and after development of the plan by MLR Engineering the project was put out for bids as per City Policy.

The City received 8 bids as shown on the attached bid sheet. Upon review of the bids by MLR Engineering and I, along with a check of references, it is our recommendation to award the construction project to Glaser Dawes Corporation of Flushing, MI for the bid amount of \$628,908.44. This is the lowest bidder and was approximately \$300,000.00 under the projected cost of the project, which will save the City a tremendous amount off of the original budget and allow those dollars to go back into their respective funds for use in next year's projects.

Options for motions are:

1. Motion to award Norman Street Rehabilitation Project to Glaser Dawes Corporation for the bid amount of \$628,908.44, contingent on contracting and bonding, and instruct the City Manager to sign all necessary documents.
2. Motion to award the Norman Street Rehabilitation Project contract to (insert bidder here) for the bid price of (insert bid here), contingent on contracting and bonding, and instruct the City Manager to sign all necessary documents.
3. Postpone for further discussion or information.
4. Take no action.



March 9, 2026

Scott Sczasak  
City Manager  
City of Caro  
317 S. State Street  
Caro, MI 48723

**RE: Construction Bids  
Norman Street Reconstruction & Utility Replacement Project  
City of Caro, Michigan**

Scott,

MLR Engineering has collaborated with the City of Caro to publicly advertise this project in accordance with the City's standards. As a result of this advertisement process, bids were received and opened on March 4<sup>th</sup>, 2026, at 11:00 am.

MLR Engineering (MLR) has tabulated the construction bids from (8) contractors and shared the bid tabulation with all involved with the project. After reviewing the previously mentioned bid tabulation of the base bid and alternates, we found all bids submitted to be complete with base bids, alternates, bid bonds, and signed affidavits. Furthermore, we find the low bid from Glaeser Dawes Corp. to be well below the engineer's estimate and construction budget for this project. Their total base construction bid (excluding alternates) is \$628,908.44. After verifying with provided references and others within the industry, we find the low bidder to be qualified and acceptable to perform this work. We recommend the City Council award the construction contract to Glaeser Dawes Corp. of Flushing, MI in the amount of \$628,908.44.

Construction is scheduled to begin in April of 2026 and to be completed by the summer of 2026. Permit applications associated with this project have been submitted to the appropriate agencies.

The award should be contingent on the contractor completing their final contract/bonding process.

If there are any additional questions, please feel free to call.

Sincerely,

*Benjamin Rybicki, P.E.*

Benjamin Rybicki, P.E.  
MLR Engineering



CIVIL ENGINEERING & CONSULTING SERVICES  
134 S. Main Street, Suite 1, Freeland, MI 48623  
Office: 989-692-5034 • www.mlrengineering.com

**Bid Tabulation**

**Norman Street Reconstruction & Utility Replacement Project**  
**City of Caro, Tuscola County, Michigan**

Item of Work	Qty	Unit	DiPonio Contracting LLC		Wood Contracting		Wilcox Contracting LLC		Champagne & Marx	
			Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
<b>1 Pavement &amp; Storm Sewer</b>										
a HMA Pavement Removal	27,000	SFT	\$ 0.80	\$ 21,600.00	\$ 1.00	\$ 27,000.00	\$ 1.75	\$ 47,250.00	\$ 0.65	\$ 17,550.00
b Pavement Base Removal - Measured Front Edge to Front Edge (Including all tree trimming and/or removal required)	1,050	CYDS	\$ 55.00	\$ 57,750.00	\$ 17.50	\$ 18,375.00	\$ 43.52	\$ 45,696.00	\$ 32.50	\$ 34,125.00
c Sawcut Pavement Joints	120	LF	\$ 2.00	\$ 240.00	\$ 9.00	\$ 1,080.00	\$ 24.15	\$ 2,898.00	\$ 5.00	\$ 600.00
d Sawcut & Remove Curb (Including any aggregate beneath existing curb needed)	1,742	LF	\$ 12.00	\$ 20,904.00	\$ 10.50	\$ 18,291.00	\$ 8.25	\$ 14,371.50	\$ 13.50	\$ 23,517.00
e Catchbasin Casting Replacement (C-4 Curb)	5	EA	\$ 1,100.00	\$ 5,500.00	\$ 1,400.00	\$ 7,000.00	\$ 1,226.00	\$ 6,130.00	\$ 1,250.00	\$ 6,250.00
f Catchbasin Casting Replacement (Flat Grate)	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 1,400.00	\$ 2,800.00	\$ 1,163.00	\$ 2,326.00	\$ 950.00	\$ 1,900.00
g Re-grout all storm sewer connections to catchbasins & manholes	7	EA	\$ 500.00	\$ 3,500.00	\$ 850.00	\$ 5,950.00	\$ 629.00	\$ 4,403.00	\$ 605.00	\$ 4,235.00
h 6" Storm Sewer Removal	253	LF	\$ 30.00	\$ 7,590.00	\$ 25.00	\$ 6,325.00	\$ 46.40	\$ 11,739.20	\$ 40.00	\$ 10,120.00
i 10" PVC (SDR-35) Storm Sewer-Complete Sand Backfill	161	LF	\$ 150.00	\$ 24,150.00	\$ 58.00	\$ 9,338.00	\$ 152.20	\$ 24,504.20	\$ 125.00	\$ 20,125.00
j 10" Perf. DWPE Storm Sewer	92	LF	\$ 140.00	\$ 12,880.00	\$ 61.00	\$ 5,612.00	\$ 135.45	\$ 12,461.40	\$ 124.00	\$ 11,408.00
k 6" Edgestrain (per detail)	1,623	LF	\$ 20.00	\$ 32,460.00	\$ 27.00	\$ 43,821.00	\$ 31.71	\$ 51,465.33	\$ 37.00	\$ 60,051.00
l 12" MDOT 12ZA Limestone Base (Includes aggregate base beneath curb)	1,100	CYDS	\$ 100.00	\$ 110,000.00	\$ 79.00	\$ 86,900.00	\$ 123.43	\$ 135,773.00	\$ 108.00	\$ 118,800.00
m MDOT C-4 Curb	1,742	LF	\$ 25.00	\$ 43,550.00	\$ 29.00	\$ 50,518.00	\$ 38.32	\$ 66,753.44	\$ 35.00	\$ 60,970.00
n 2" MDOT 13A HMA Leveling Course (or engineer approved equal)	350	TONS	\$ 97.95	\$ 34,282.50	\$ 125.00	\$ 43,750.00	\$ 141.63	\$ 49,570.50	\$ 97.95	\$ 34,282.50
o 2" MDOT 13A HMA Wearing Course (or engineer approved equal)	350	TONS	\$ 101.80	\$ 35,630.00	\$ 129.00	\$ 45,150.00	\$ 147.30	\$ 51,565.00	\$ 101.80	\$ 35,630.00
p Pavement Markings (as shown on plans)	1	LS	\$ 1,150.00	\$ 1,150.00	\$ 4,000.00	\$ 4,000.00	\$ 6,288.00	\$ 6,288.00	\$ 1,150.00	\$ 1,150.00
q Clean up (Incl. Temporary soil erosion measures, 4" topsoil, fine grade, and hydressed earth distributed areas as specified, temporary driveways)	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 45,000.00	\$ 45,000.00	\$ 28,670.00	\$ 28,670.00	\$ 22,000.00	\$ 22,000.00
r Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 5,144.00	\$ 5,144.00	\$ 43,500.50	\$ 43,500.50
<b>Subtotal - Pavement &amp; Storm Sewer Construction</b>			\$	\$ 443,186.50	\$	\$ 435,910.00	\$	\$ 566,998.57	\$	\$ 506,214.00
<b>2 Sanitary Sewer Construction</b>										
a Removal of Existing Sanitary Sewer Manholes	2	EA	\$ 800.00	\$ 1,600.00	\$ 1,000.00	\$ 2,000.00	\$ 2,090.00	\$ 4,180.00	\$ 2,500.00	\$ 5,000.00
b Proposed Sanitary Sewer Manholes (Including Installation and Reconnection of All Existing 8" Sanitary Sewer)	2	EA	\$ 7,000.00	\$ 14,000.00	\$ 6,800.00	\$ 13,600.00	\$ 7,970.00	\$ 15,940.00	\$ 11,500.00	\$ 23,000.00
c Relining of Existing 8" Sanitary Sewer - 6mm steam cured felt liner, complete with all existing wyes cut out and existing operations maintained (or engineer approved equal)	938	LF	\$ 50.00	\$ 46,900.00	\$ 65.55	\$ 61,485.90	\$ 46.80	\$ 43,898.40	\$ 38.00	\$ 35,644.00
d Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 200.00	\$ 200.00	\$ 13,000.00	\$ 13,000.00
<b>Subtotal - Sanitary Sewer Construction</b>			\$	\$ 67,500.00	\$	\$ 92,085.90	\$	\$ 64,218.40	\$	\$ 76,644.00



**Bid Tabulation**

**Norman Street Reconstruction & Utility Replacement Project**  
**City of Caro, Tuscola County, Michigan**

Item of Work	Qty	Unit	DiPonio Contracting LLC		Wood Contracting		Wilcox Contracting LLC		Champagne & Marx	
			Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
<b>3 Water Main Construction</b>										
a 6" PVC (C-909) Water Main-Complete Sand Backfill & Fittings, as designed	896	LF	\$ 150.00	\$ 134,400.00	\$ 81.00	\$ 72,576.00	\$ 120.00	\$ 107,520.00	\$ 108.00	\$ 96,768.00
b 8" Valve & Box	4	EA	\$ 3,500.00	\$ 14,000.00	\$ 5,500.00	\$ 22,000.00	\$ 2,790.00	\$ 11,160.00	\$ 4,700.00	\$ 18,800.00
c Hydrant Assembly (Hydrant w/ Storz fitting, 6" lead, 6" Valve and Box, 8"x6" Tee)	1	EA	\$ 9,000.00	\$ 9,000.00	\$ 9,700.00	\$ 9,700.00	\$ 9,964.75	\$ 9,964.75	\$ 11,000.00	\$ 11,000.00
d Water Distribution System Interconnection - Almer - Existing 8" Watermain	1	EA	\$ 8,000.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,525.75	\$ 5,525.75	\$ 8,000.00	\$ 8,000.00
e Water Distribution System Interconnection - Montague - Existing 8" Watermain (8" Tapping Sleeve)	1	EA	\$ 16,000.00	\$ 16,000.00	\$ 12,000.00	\$ 12,000.00	\$ 7,260.00	\$ 7,260.00	\$ 17,000.00	\$ 17,000.00
f Water Distribution System Interconnection - Black - Existing 2" Watermain (Including Reducing Fittings and 2" Watermain)	1	EA	\$ 9,000.00	\$ 9,000.00	\$ 8,000.00	\$ 8,000.00	\$ 5,525.75	\$ 5,525.75	\$ 8,000.00	\$ 8,000.00
g Plug, Flowable Fill, & Abandon Existing 2" Watermain	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00
h Remove & Replace Existing Water Services from Main to Curb Box, including Curb Box Replacement (Short)	10	EA	\$ 3,000.00	\$ 30,000.00	\$ 3,900.00	\$ 39,000.00	\$ 1,260.00	\$ 12,600.00	\$ 4,825.00	\$ 48,250.00
i Remove & Replace Existing Water Services from Main to Curb Box, including Curb Box Replacement (Long)	8	EA	\$ 4,600.00	\$ 36,800.00	\$ 4,500.00	\$ 36,000.00	\$ 1,500.00	\$ 12,000.00	\$ 5,995.00	\$ 47,960.00
j Abandon & Reconnect Existing Water Services	18	EA	\$ 100.00	\$ 1,800.00	\$ 1,500.00	\$ 27,000.00	\$ 500.00	\$ 9,000.00	\$ 1,200.00	\$ 21,600.00
k Clean up (incl. Temporary soil erosion measures, 4" topsoil, fine grade, and hydroseed earth distributed areas as specified, temporary gravel road repair)	1	LS	\$ 18,000.00	\$ 18,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,800.00	\$ 3,800.00
l Traffic Control	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00	\$ 10,000.00	\$ 200.00	\$ 200.00	\$ 25,000.00	\$ 25,000.00
<b>Subtotal - Water Main Construction</b>				<b>\$ 284,000.00</b>		<b>\$ 266,276.00</b>		<b>\$ 188,756.25</b>		<b>\$ 311,178.00</b>
<b>4 Concrete Construction</b>										
a Sawcut & Remove Existing 6" Concrete Driveway Approaches	19	EA	\$ 600.00	\$ 11,400.00	\$ 850.00	\$ 16,150.00	\$ 363.00	\$ 6,897.00	\$ 250.00	\$ 4,750.00
b Sawcut & Remove Existing 4" Concrete Sidewalk for Water Services & Walkways	728	SFT	\$ 4.00	\$ 2,912.00	\$ 4.50	\$ 3,276.00	\$ 4.14	\$ 3,013.92	\$ 2.25	\$ 1,638.00
c 4" MDOT Class 2 Base for sidewalk repair at water service trenches	4	CYDS	\$ 300.00	\$ 1,200.00	\$ 60.00	\$ 240.00	\$ 244.95	\$ 979.80	\$ 115.00	\$ 460.00
d 4" Concrete Sidewalk, Non-reinforced	728	SFT	\$ 6.00	\$ 4,368.00	\$ 9.50	\$ 6,916.00	\$ 8.05	\$ 5,860.40	\$ 10.00	\$ 7,280.00
e 6" Concrete Driveway Approach with 6" Concrete Sidewalk (Non-reinforced) and 4" MDOT Class 2 Base	19	EA	\$ 3,500.00	\$ 66,500.00	\$ 2,500.00	\$ 47,500.00	\$ 3,528.00	\$ 67,032.00	\$ 2,900.00	\$ 55,100.00
f ADA Ramps w/ ADA Mat	4	EA	\$ 1,200.00	\$ 4,800.00	\$ 1,900.00	\$ 7,600.00	\$ 1,112.63	\$ 4,450.52	\$ 750.00	\$ 3,000.00
g Clean up (incl. Temporary soil erosion measures, 4" topsoil, fine grade, and hydroseed earth distributed areas as specified, temporary driveways)	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 12,000.00	\$ 12,000.00	\$ 15,821.00	\$ 15,821.00	\$ 8,000.00	\$ 8,000.00
h Traffic Control	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00	\$ 10,000.00	\$ 200.00	\$ 200.00	\$ 10,000.00	\$ 10,000.00
<b>Subtotal - Concrete Construction</b>				<b>\$ 100,180.00</b>		<b>\$ 103,682.00</b>		<b>\$ 104,254.64</b>		<b>\$ 90,228.00</b>



**CIVIL ENGINEERING & CONSULTING SERVICES**  
 134 S. Main Street, Suite 1, Freehold, NJ 08623  
 Office: 989-692-5034 • www.mlrengineering.com

**Bid Tabulation**

**Norman Street Reconstruction & Utility Replacement Project**  
 City of Caro, Tuscola County, Michigan

Item of Work	Qty	Unit	DIPonio Contracting LLC		Wood Contracting		Wilcox Contracting LLC		Champagne & Marx	
			Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
5 Alternates										
a Pavement Base Removal (Existing Sand Subbase, if needed)	1,150	CYDS	\$ 40.00	\$ 46,000.00	\$ 17.50	\$ 20,125.00	\$ 22.00	\$ 25,300.00	\$ 31.00	\$ 35,650.00
b 12" MDOT Class II Sand - Road Subbase	1,150	CYDS	\$ 60.00	\$ 69,000.00	\$ 30.00	\$ 34,500.00	\$ 30.00	\$ 34,500.00	\$ 37.50	\$ 43,125.00
c Signage Removal & Reinstallation (As required in field)	2	EA	\$ 400.00	\$ 800.00	\$ 350.00	\$ 700.00	\$ 746.77	\$ 1,493.54	\$ 750.00	\$ 1,500.00
d Subgrade Undercutting with Complete Sand Backfill (Depth as approved by Engineer)	250	CYD	\$ 50.00	\$ 12,500.00	\$ 35.00	\$ 8,750.00	\$ 50.40	\$ 12,600.00	\$ 80.00	\$ 20,000.00
e Mirrafi 500X Fabric for Undercutting Area	375	SYD	\$ 6.00	\$ 2,250.00	\$ 10.00	\$ 3,750.00	\$ 5.00	\$ 1,875.00	\$ 1.50	\$ 562.50
<b>Subtotal - Alternate Bid</b>				<b>\$ 130,560.00</b>		<b>\$ 67,825.00</b>		<b>\$ 75,768.54</b>		<b>\$ 100,837.50</b>
<b>Total - Base Construction (Sum of Items #1,2,3,4)</b>				<b>\$ 894,866.50</b>		<b>\$ 897,953.90</b>		<b>\$ 924,227.86</b>		<b>\$ 984,264.00</b>
<b>Total - Base Construction + Alternates (Sum of Items #1,2,3,4,5)</b>				<b>\$ 1,025,416.50</b>		<b>\$ 965,778.90</b>		<b>\$ 999,996.40</b>		<b>\$ 1,085,101.50</b>

Bid Bond Included	Yes	Yes	Yes	Yes
Bid Signed	Yes	Yes	Yes	Yes

\*\*\*Math Correction

Alternate Provided "Alternate to the sewer main. Install new sewer main the full length of the project and install new leads inside of the right away to all residents on this block, Price - \$95,000".

CONFIRMATION: I herby present the foregoing is a correct tabulation of bids received for the Norman Street Reconstruction & Utility Replacement Project, City of Caro, Tuscola County, Michigan. Bids opened at 11:00 a.m. on Wed., March 4, 2026.

By: Benjamin Rybicki, P.E.  
 Benjamin Rybicki, P.E.  
 MLR Engineering  
 March 4, 2026



**Bid Tabulation**

**Norman Street Reconstruction & Utility Replacement Project**  
**City of Caro, Tuscola County, Michigan**

Item of Work	Qty	Unit	Glaeser Dawes Corp.		Cooper Excavating		Nicol & Sons		Boddy Construction Co.	
			Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
<b>1 Pavement &amp; Storm Sewer</b>										
a HMA Pavement Removal	27,000	SFT	\$ 0.60	\$ 16,200.00	\$ 0.50	\$ 13,500.00	\$ 0.75	\$ 20,250.00	\$ 1.20	\$ 32,400.00
b Pavement Base Removal - Measured Front Edge to Front Edge (Including all tree trimming and/or removal required)	1,050	CYDS	\$ 21.30	\$ 22,365.00	\$ 14.00	\$ 14,700.00	\$ 15.00	\$ 15,750.00	\$ 27.60	\$ 28,980.00
c Sawcut Pavement Joints	120	LF	\$ 2.60	\$ 312.00	\$ 2.00	\$ 240.00	\$ 3.00	\$ 360.00	\$ 27.60	\$ 3,312.00
d Sawcut & Remove Curb (Including any aggregate beneath existing curb needed)	1,742	LF	\$ 7.55	\$ 13,152.10	\$ 8.00	\$ 13,936.00	\$ 11.00	\$ 19,162.00	\$ 16.60	\$ 28,917.20
e Catchbasin Casting Replacement (C-4 Curb)	5	EA	\$ 1,208.08	\$ 6,030.40	\$ 1,215.00	\$ 6,075.00	\$ 1,250.00	\$ 6,250.00	\$ 1,245.00	\$ 6,225.00
f Catchbasin Casting Replacement (Flat Grate)	2	EA	\$ 971.85	\$ 1,943.70	\$ 850.00	\$ 1,700.00	\$ 950.00	\$ 1,900.00	\$ 1,096.00	\$ 2,192.00
g Re-grout all storm sewer connections to catchbasins & manholes	7	EA	\$ 368.31	\$ 2,578.17	\$ 400.00	\$ 2,800.00	\$ 1,200.00	\$ 8,400.00	\$ 280.00	\$ 1,960.00
h 6" Storm Sewer Removal	253	LF	\$ 3.56	\$ 900.88	\$ 8.00	\$ 2,024.00	\$ 10.00	\$ 2,530.00	\$ 29.20	\$ 7,387.60
i 10" PVC (SDR-35) Storm Sewer-Complete Sand Backfill	161	LF	\$ 49.70	\$ 8,001.70	\$ 98.00	\$ 15,778.00	\$ 85.00	\$ 13,685.00	\$ 69.70	\$ 11,221.70
j 10" Perfor. DWPE Storm Sewer	92	LF	\$ 47.54	\$ 4,373.88	\$ 105.00	\$ 9,660.00	\$ 65.00	\$ 5,980.00	\$ 52.75	\$ 4,853.00
k 6" Edge drain (per detail)	1,623	LF	\$ 11.64	\$ 18,891.72	\$ 15.00	\$ 24,345.00	\$ 20.00	\$ 32,460.00	\$ 26.50	\$ 43,009.50
l 12" MDOT 22A Limestone Base (Includes aggregate base beneath curb)	1,100	CYDS	\$ 57.80	\$ 63,580.00	\$ 90.00	\$ 99,000.00	\$ 68.00	\$ 66,000.00	\$ 83.00	\$ 91,300.00
m MDOT C-4 Curb	1,742	LF	\$ 28.82	\$ 50,204.44	\$ 32.50	\$ 56,615.00	\$ 38.00	\$ 66,196.00	\$ 35.00	\$ 60,970.00
n 2" MDOT 13A HMA Leveling Course (or engineer approved equal)	350	TONS	\$ 106.10	\$ 37,135.00	\$ 164.00	\$ 57,400.00	\$ 100.00	\$ 35,000.00	\$ 148.00	\$ 51,800.00
o 2" MDOT 13A HMA Wearing Course (or engineer approved equal)	350	TONS	\$ 110.27	\$ 38,594.50	\$ 164.00	\$ 57,400.00	\$ 103.00	\$ 36,050.00	\$ 151.50	\$ 53,025.00
p Pavement Markings (as shown on plans)	1	LS	\$ 1,245.71	\$ 1,245.71	\$ 1,790.00	\$ 1,790.00	\$ 3,500.00	\$ 3,500.00	\$ 2,995.00	\$ 2,995.00
q Clean up (incl. Temporary soil erosion measures, 4" topsoil, fine grade, and hydroseed earth distributed areas as specified, temporary driveways)	1	LS	\$ 12,461.65	\$ 12,461.65	\$ 26,750.00	\$ 26,750.00	\$ 20,000.00	\$ 20,000.00	\$ 14,805.00	\$ 14,805.00
r Traffic Control	1	LS	\$ 3,850.87	\$ 3,850.87	\$ 22,450.00	\$ 22,450.00	\$ 35,000.00	\$ 35,000.00	\$ 1,800.00	\$ 1,800.00
				\$ 301,821.32		\$ 426,163.00		\$ 388,473.00		\$ 447,153.00
<b>Subtotal - Pavement &amp; Storm Sewer Construction</b>										
<b>2 Sanitary Sewer Construction</b>										
a Removal of Existing Sanitary Sewer Manholes	2	EA	\$ 662.48	\$ 1,324.96	\$ 950.00	\$ 1,900.00	\$ 1,800.00	\$ 3,600.00	\$ 3,090.00	\$ 6,180.00
b Proposed Sanitary Sewer Manholes (including installation and Reconnection of All Existing 8" Sanitary Sewer)	2	EA	\$ 5,789.57	\$ 11,579.14	\$ 4,415.00	\$ 8,830.00	\$ 5,200.00	\$ 10,400.00	\$ 11,850.00	\$ 23,700.00
c Relining of Existing 8" Sanitary Sewer - 6mm steam cured felt liner, complete with all existing wyes cut out and existing operations maintained (or engineer approved equal)	938	LF	\$ 54.16	\$ 50,802.08	\$ 46.00	\$ 43,148.00	\$ 45.00	\$ 42,210.00	\$ 48.00	\$ 45,024.00
d Traffic Control	1	LS	\$ 5.30	\$ 5.30	\$ 3,000.00	\$ 3,000.00	\$ 900.00	\$ 900.00	\$ 1,800.00	\$ 1,800.00
				\$ 63,711.48		\$ 56,878.00		\$ 57,110.00		\$ 76,704.00
<b>Subtotal - Sanitary Sewer Construction</b>										



**Bid Tabulation**

**Norman Street Reconstruction & Utility Replacement Project**  
**City of Caro, Tuscola County, Michigan**

Item of Work	Qty	Unit	Glaeser Dawes Corp.		Cooper Excavating		Nicol & Sons		Boddy Construction Co.	
			Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
<b>3 Water Main Construction</b>										
a 8" PVC (C-909) Water Main-Complete Sand Backfill & Fittings, as designed	896	LF	\$ 119.56	\$ 107,125.76	\$ 86.00	\$ 77,056.00	\$ 105.00	\$ 94,080.00	\$ 87.50	\$ 78,400.00
b 8" Valve & Box	4	EA	\$ 3,558.86	\$ 14,235.44	\$ 3,190.00	\$ 12,760.00	\$ 2,450.00	\$ 9,800.00	\$ 4,525.00	\$ 18,100.00
c Hydrant Assembly (Hydrant w/ Storz fitting, 6" lead, 6" Valve and Box, 8"x8" Tee)	1	EA	\$ 7,462.81	\$ 7,462.81	\$ 7,750.00	\$ 7,750.00	\$ 8,500.00	\$ 8,500.00	\$ 9,805.00	\$ 9,805.00
d Water Distribution System Interconnection - Almer - Existing 8" Watermain	1	EA	\$ 2,220.47	\$ 2,220.47	\$ 2,090.00	\$ 2,090.00	\$ 6,500.00	\$ 6,500.00	\$ 8,575.00	\$ 8,575.00
e Water Distribution System Interconnection - Montague - Existing 8" Watermain (8" Tapping Sleeve)	1	EA	\$ 5,846.23	\$ 5,846.23	\$ 3,825.00	\$ 3,825.00	\$ 7,500.00	\$ 7,500.00	\$ 15,530.00	\$ 15,530.00
f Watermain (Including Interconnection - Black - Existing 2" Watermain)	1	EA	\$ 2,572.97	\$ 2,572.97	\$ 2,935.00	\$ 2,935.00	\$ 3,800.00	\$ 3,800.00	\$ 10,535.00	\$ 10,535.00
g Plug, Flowable Fill, & Abandon Existing 2" Watermain	1	LS	\$ 978.76	\$ 978.76	\$ 4,350.00	\$ 4,350.00	\$ 1,500.00	\$ 1,500.00	\$ 3,860.00	\$ 3,860.00
h Remove & Replace Existing Water Services from Main to Curb Box, including Curb Box Replacement (Short)	10	EA	\$ 2,320.84	\$ 23,208.40	\$ 2,250.00	\$ 22,500.00	\$ 3,900.00	\$ 39,000.00	\$ 4,260.00	\$ 42,600.00
i Remove & Replace Existing Water Services from Main to Curb Box, including Curb Box Replacement (Long)	8	EA	\$ 2,337.27	\$ 18,698.16	\$ 3,180.00	\$ 25,440.00	\$ 5,500.00	\$ 44,000.00	\$ 5,850.00	\$ 46,800.00
j Abandon & Reconnect Existing Water Services	18	EA	\$ 154.38	\$ 2,778.84	\$ 930.00	\$ 16,740.00	\$ 500.00	\$ 9,000.00	\$ 375.00	\$ 6,750.00
k Clean up (incl. Temporary soil erosion measures, 4" topsoil, fine grade, and hydroseed earth distributed areas as specified, temporary gravel/road repair)	1	LS	\$ 434.10	\$ 434.10	\$ 650.00	\$ 650.00	\$ 7,500.00	\$ 7,500.00	\$ 9,100.00	\$ 9,100.00
l Traffic Control	1	LS	\$ 5.30	\$ 5.30	\$ 2,980.00	\$ 2,980.00	\$ 1,000.00	\$ 1,000.00	\$ 1,800.00	\$ 1,800.00
<b>Subtotal - Water Main Construction</b>			<b>\$</b>	<b>185,667.24</b>	<b>\$</b>	<b>179,076.00</b>	<b>\$</b>	<b>232,180.00</b>	<b>\$</b>	<b>251,855.00</b>
<b>4 Concrete Construction</b>										
a Sawcut & Remove Existing 6" Concrete Driveway Approaches	19	EA	\$ 644.88	\$ 12,252.72	\$ 210.00	\$ 3,990.00	\$ 750.00	\$ 14,250.00	\$ 1,280.00	\$ 24,320.00
b Sawcut & Remove Existing 4" Concrete Sidewalk for Water Services & Walkways	728	SFT	\$ 7.11	\$ 5,176.08	\$ 4.00	\$ 2,912.00	\$ 4.00	\$ 2,912.00	\$ 16.75	\$ 12,194.00
c 4" MDOT Class 2 Base for sidewalk repair at water service trenches	4	CYDS	\$ 164.99	\$ 659.96	\$ 195.00	\$ 780.00	\$ 125.00	\$ 500.00	\$ 115.00	\$ 460.00
d 4" Concrete Sidewalk, Non-reinforced	728	SFT	\$ 9.07	\$ 6,602.96	\$ 9.50	\$ 6,916.00	\$ 12.00	\$ 8,736.00	\$ 10.00	\$ 7,280.00
e 6" Concrete Driveway Approach with 6" Concrete Sidewalk (Non-reinforced) and 4" MDOT Class 2 Base	19	EA	\$ 2,493.16	\$ 47,370.04	\$ 2,515.00	\$ 47,785.00	\$ 2,800.00	\$ 53,200.00	\$ 2,700.00	\$ 51,300.00
f ADA Ramps w/ ADA Mat	4	EA	\$ 1,326.81	\$ 5,307.24	\$ 1,530.00	\$ 6,120.00	\$ 995.00	\$ 3,980.00	\$ 480.00	\$ 1,920.00
g Clean up (incl. Temporary soil erosion measures, 4" topsoil, fine grade, and hydroseed earth distributed areas as specified, temporary driveways)	1	LS	\$ 434.10	\$ 434.10	\$ 650.00	\$ 650.00	\$ 10,000.00	\$ 10,000.00	\$ 9,100.00	\$ 9,100.00
h Traffic Control	1	LS	\$ 5.30	\$ 5.30	\$ 1,430.00	\$ 1,430.00	\$ 1,000.00	\$ 1,000.00	\$ 1,800.00	\$ 1,800.00
<b>Subtotal - Concrete Construction</b>			<b>\$</b>	<b>77,808.40</b>	<b>\$</b>	<b>70,583.00</b>	<b>\$</b>	<b>94,578.00</b>	<b>\$</b>	<b>108,374.00</b>



**CIVIL ENGINEERING & CONSULTING SERVICES**  
 134 S. Main Street, Suite 1, Freeland, MI 48623  
 Office: 989-692-5034 \* www.mlrengineering.com

**Bid Tabulation**

**Norman Street Reconstruction & Utility Replacement Project**  
 City of Caro, Tuscola County, Michigan

Item of Work	Qty	Unit	Glaeser Dawes Corp.		Cooper Excavating		Nicol & Sons		Boddy Construction Co.	
			Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
5 Alternates										
a Pavement Base Removal (Existing Sand Subbase, if needed)	1,150	CYDS	\$ 21.30	\$ 24,495.00	\$ 10.00	\$ 11,500.00	\$ 10.00	\$ 11,500.00	\$ 26.90	\$ 30,985.00
b 12" MDOT Class II Sand - Road Subbase	1,150	CYDS	\$ 19.63	\$ 22,574.50	\$ 34.00	\$ 39,100.00	\$ 25.00	\$ 28,750.00	\$ 51.00	\$ 58,650.00
c Signage Removal & Reinstallation (As required in field)	2	EA	\$ 109.55	\$ 219.10	\$ 350.00	\$ 700.00	\$ 200.00	\$ 400.00	\$ 900.00	\$ 1,800.00
d Subgrade Undercutting with Complete Sand Backfill (Depth as approved by Engineer)	250	CYD	\$ 37.99	\$ 9,497.50	\$ 42.00	\$ 10,500.00	\$ 45.00	\$ 11,250.00	\$ 89.00	\$ 22,250.00
e Mirafit 500X Fabric for Undercutting Area	375	SYD	\$ 2.15	\$ 806.25	\$ 2.00	\$ 750.00	\$ 4.00	\$ 1,500.00	\$ 5.00	\$ 1,875.00
Subtotal - Alternate Bid			\$	\$ 57,592.35	\$	\$ 62,550.00	\$	\$ 53,400.00	\$	\$ 115,510.00

<b>Total - Base Construction (Sum of Items #1,2,3,4)</b>	\$	628,908.44	\$	732,700.00	\$	772,341.00	\$	884,086.00
<b>Total - Base Construction + Alternates (Sum of Items #1,2,3,4,5)</b>	\$	686,500.79	\$	795,250.00	\$	825,741.00	\$	999,596.00

Bid Bond Included	Yes	Yes	Yes	Yes
Bid Signed	Yes	Yes	Yes	Yes

\*\*\*Math Correction

CONFIRMATION: I herby present the foregoing is a correct tabulation of bids received for the Norman Street Reconstruction & Utility Replacement Project, City of Caro, Tuscola County, Michigan. Bids opened at 11:00 a.m. on Wed., March 4, 2026.

By: Benjamin Rybicki, P.E.  
 Benjamin Rybicki, P.E.  
 MLR Engineering  
 March 4, 2026

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

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MAYOR  
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CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, March 11, 2026  
RE: Agenda Item – Grant Funding for Kayak Launch

---

As you know, in the current budget the Council budgeted \$45,000 to install a kayak launch at Chippewa Landing, however, during the course of the year it became apparent that the task would be bigger than simply buying a launch and installing it, therefore Council reallocated part of these funds to other projects and left money for a feasibility study of the project. After meeting with ROWE Professional Services, along with Parks and Recreation Superintendent Will and DPW Superintendent Reese, they developed the attached proposal which would see the launch installed along with improvements to accessibility at Chippewa Landing Park for the launch. This was done in order to make the project attractive for the Michigan Natural Resources Trust Fund grant program.

Per the attached cost estimate from ROWE, this project would cost \$288,635, however this grant program could obtain 74% of the funding, or \$213,590 for the project leaving the City's cost at \$75,045. This project has been a priority of the Parks and Recreation Committee, and normally I would have this project presented to them for their review, but as the deadline for application for the grant is April 1<sup>st</sup>, time was of the essence to get the necessary resolution from City Council to allow an application for the grant.

As with other parks and recreation grants, we would budget this project in the upcoming budget but only proceed with the project if the grant is obtained.

Options for motions are:

1. Motion to adopt Resolution 2026-02, authorizing the submission of a Michigan Natural Resources Trust Fund Grant application to Install a Kayak Launch at Chippewa Landing Park with a maximum match contribution of \$75,045 as presented.
2. Postpone action.
3. Take no action.

**CITY OF CARO RESOLUTION 2026-02**

**MICHIGAN NATURAL RESOURCES TRUST FUND GRANT PROGRAM**

**RESOLUTION OF AUTHORIZATION – LOCAL UNIT OF GOVERNMENT MATCH**

WHEREAS, the City of Caro supports the submission of an application titled, “Caro Kayak Launch” to the Michigan Natural Resources Trust Fund Grant program for the development of an accessible kayak launch at Chippewa Landing Park and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan and,

WHEREAS, the City of Caro is hereby making a financial commitment to the project in the amount of up to \$75,045 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that the City of Caro hereby authorizes submission of a Michigan Natural Resources Trust Fund Grant Program application for \$213,590 and further resolves to make available a local match through financial obligation amount of \$75,045 (26%) of a total \$288,635 project cost, during the 2026-2027 fiscal year.

YES:

NO:

ABSENT:

MOTION APPROVED.

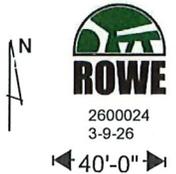
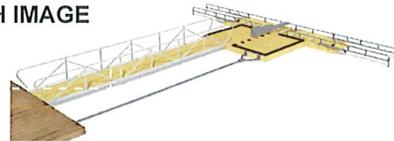
I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by Caro City Council at their regular meeting held on Monday, March 16, 2026, at 6:30 p.m. at City Hall for the City of Caro, with a quorum present.

\_\_\_\_\_  
Clerk

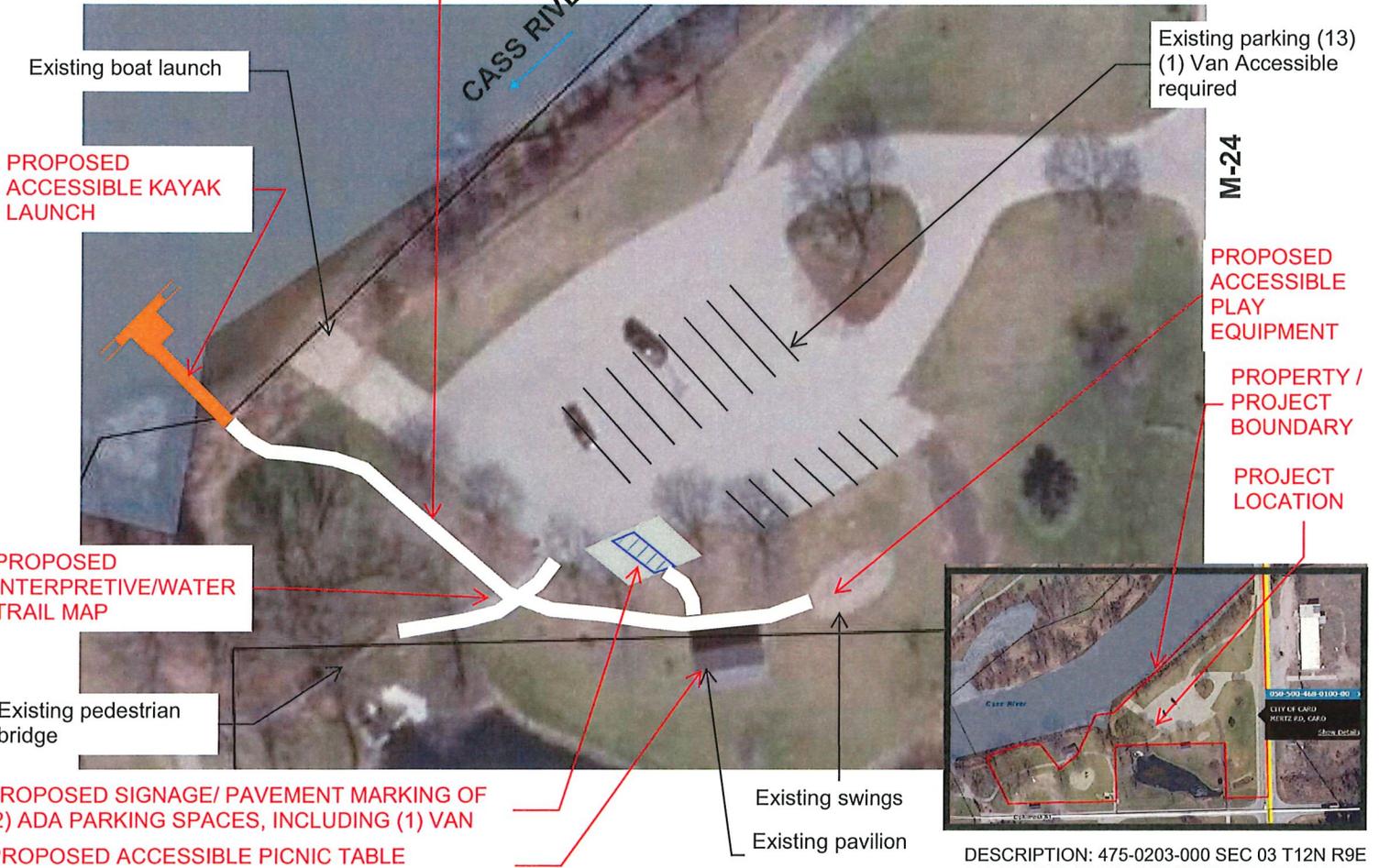
\_\_\_\_\_  
Dated

**Chippewa Landing Kayak Launch**  
 City of Caro  
 Preliminary Site Development Plan and  
 Location

EXAMPLE  
 LAUNCH IMAGE



PROPOSED ACCESS PATH 6' WIDE



DESCRIPTION: 475-0203-000 SEC 03 T12N R9E  
 ALL OF BLK 18 CHAS MONTAGUES SUB VILL  
 OF CARO

City of Caro  
 3/10/2026  
 2600024



**Engineer's Opinion of Probable Construction Cost  
 Chippewa Landing Accessible Kayak Launch**

ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
Site Preparation/Grading	1	LSUM	\$ 15,000	\$ 15,000
Restoration	1	LSUM	\$ 2,500	\$ 2,500
Pavement, Rem	80	SYD	\$ 30	\$ 2,400
Sidewalk, Conc, 6", 6' wide	2400	SFT	\$ 15	\$ 36,000
Aggregate Base, 8" - 21AA	55	SYD	\$ 30	\$ 1,650
Concrete Pavement, 6"	480	SFT	\$ 15	\$ 7,200
Pavement Markings, Overlay Cold Plastic, Handicap Symbol - Blue	2	EA	\$ 250	\$ 500
ADA Signage	2	EA	\$ 250	\$ 500
Concrete Bumper Block	2	EA	\$ 250	\$ 500
4" Pavement Markings - Regular Dry (Blue)	100	LFT	\$ 4	\$ 400
Erosion Control, Turbidity Curtain, Shallow	50	FT	\$ 25	\$ 1,250
Erosion Control, Silt Fence	550	FT	\$ 5	\$ 2,750
Interpretive Signage	1	LSUM	\$ 5,000	\$ 5,000
Accessible Picnic Table	1	EA	\$ 2,000	\$ 2,000
Play Equipment	1	LSUM	\$ 20,000	\$ 20,000
Concrete Abutment	1	LSUM	\$ 10,000	\$ 10,000
RipRap, Heavy	36	SYD	\$ 300	\$ 10,800
EZ Dock System Kit - Includes dock section, dock brackets and pipes (shipping, handling and initial install included) 40' gangway	1	EA	\$ 59,000	\$ 59,000
Accessible Launch Sign	1	LSUM	\$ 3,500	\$ 3,500
Relocate yard light	1	LSUM	\$ 2,500	\$ 2,500
MDNR Signage	1	LSUM	\$ 500	\$ 500
	Subtotal			\$ 183,950
	Construction Contingency (20%)			\$ 36,790
	Mobilization (10%)			\$ 18,395
	Permit Fees			\$ 1,500
	Staking			\$ 3,000
	Construction total			\$ 243,635
	Engineering			\$ 45,000
	Project Budget			\$ 288,635
	<b>Grant</b>			<b>\$ 213,590</b>
	Match 26%			\$ 75,045

**Disclaimer:**

In providing opinions of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractors method of pricing and that the Consultants opinions of probable constructions costs are made on the basis of the Consultant's professional judgement and experience. the consultant makes no warranty, express or implied, that the bids or the negotiated costs of the work will not vary from the Consultant's opinion of probably construction cost.

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
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JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, March 11, 2026  
RE: Agenda Item – Grant Application for Tennis Courts

---

As you know, last year the Council adopted a resolution to allow an application to the Michigan Recreation Passport Grant program in order to obtain grant funds to aid in the reconstruction of the tennis courts at Bieth Park. Last year's application was unsuccessful however the season to apply for this grant is at hand and the Parks and Recreation Committee verbally expressed to me a desire to put another application in.

This resolution would authorize an application for grant funding; the program will only provide up to \$150,000 with a minimum of 25% match. However, in order to be more attractive for funding, the project is seeking this funding with a proposed budget of up to \$381,570 as that is the high end of estimation of removal and reconstruction in discussions with ROWE Professional Services. By using this higher number and authorizing a higher match we make our application more susceptible to funding, additionally we would rather request more than we need than not enough.

As discussed when this application was proposed last year, we would only move forward with reconstruction if the grant were obtained and would be budgeted accordingly. If the grant does not come though, we will review the possibility of proceeding only with demolition and keep attempting to find grant money for reconstruction going forward.

Options for motions are:

1. Motion to adopt Resolution 2026-03, authorizing the submission of a Recreation Passport Grant application to Rebuild the Tennis Courts at Bieth Park with a maximum match contribution of \$231,570 as presented.
2. Postpone action.
3. Take no action.

**CITY OF CARO RESOLUTION 2026-03**

**RECREATION PASSPORT GRANT PROGRAM**

**RESOLUTION OF AUTHORIZATION – LOCAL UNIT OF GOVERNMENT MATCH**

WHEREAS, the City of Caro supports the submission of an application titled, “Caro Tennis Court Reconstruction” to the Recreation Passport Grant Program for development of new tennis courts at Bieth Park and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan and,

WHEREAS, the City of Caro is hereby making a financial commitment to the project in the amount of up to \$231,570 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that the City of Caro hereby authorizes submission of a Recreation Passport Grant Program application for \$150,000 and further resolves to make available a local match through financial obligation amount of \$231,570 (61%) of a total \$381,570 project cost, during the 2026-2027 fiscal year.

YES:

NO:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY that the foregoing is a Resolution duly made and passed by Caro City Council at their regular meeting held on Monday, March 16, 2026 at 6:30 p.m. at City Hall for the City of Caro, with a quorum present.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Dated

**Fairgrounds Court Improvements  
OPTION B**

City of Caro

Preliminary Site Development Plan

PROPOSED ACCESS PATH 6' WIDE

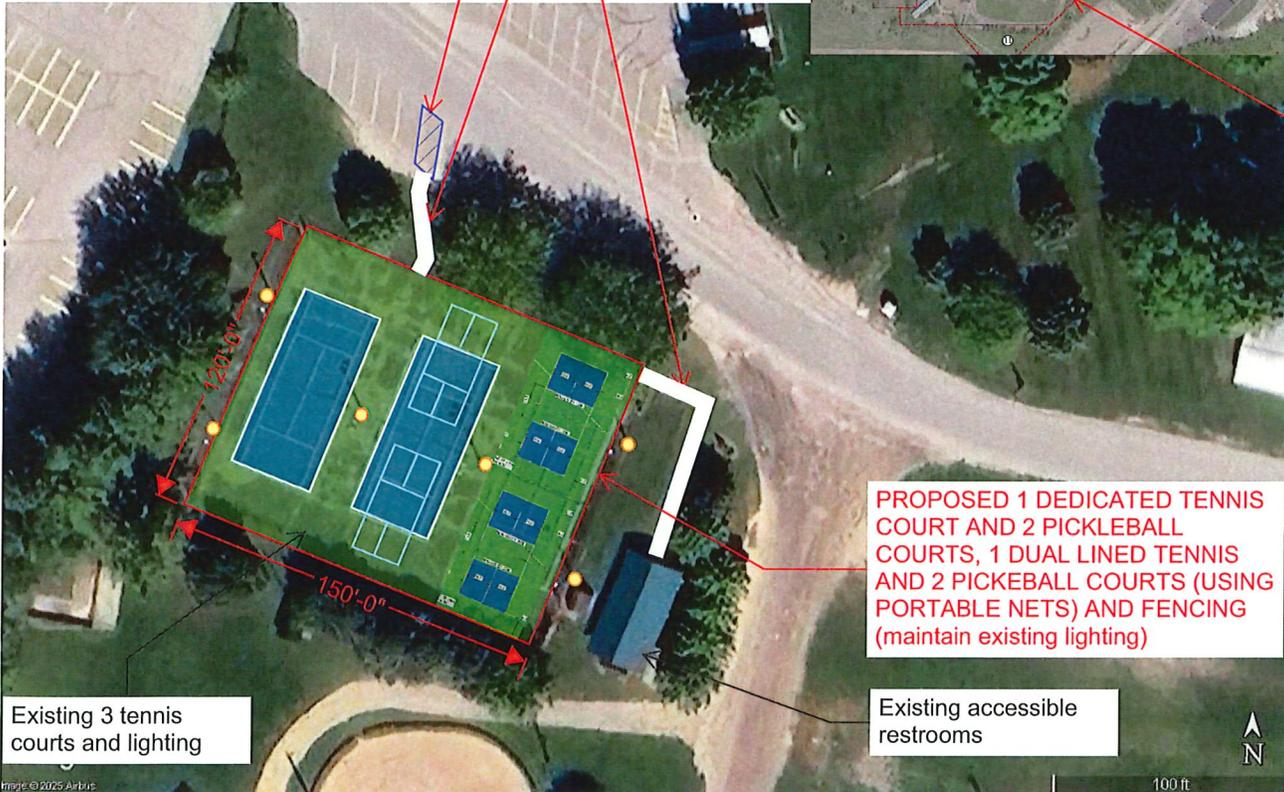
PROPOSED SIGNAGE/ PAVEMENT  
MARKING OF (2) ADA PARKING  
SPACES



2300478  
3-10-26

PROJECT  
LOCATION

PROPERTY /  
PROJECT  
BOUNDARY



PROPOSED 1 DEDICATED TENNIS  
COURT AND 2 PICKLEBALL  
COURTS, 1 DUAL LINED TENNIS  
AND 2 PICKLEBALL COURTS (USING  
PORTABLE NETS) AND FENCING  
(maintain existing lighting)

Existing 3 tennis  
courts and lighting

Existing accessible  
restrooms



100 ft

**Fairgrounds Court Improvements  
OPTION A**

City of Caro

Preliminary Site Development Plan

PROPOSED ACCESS PATH 6' WIDE

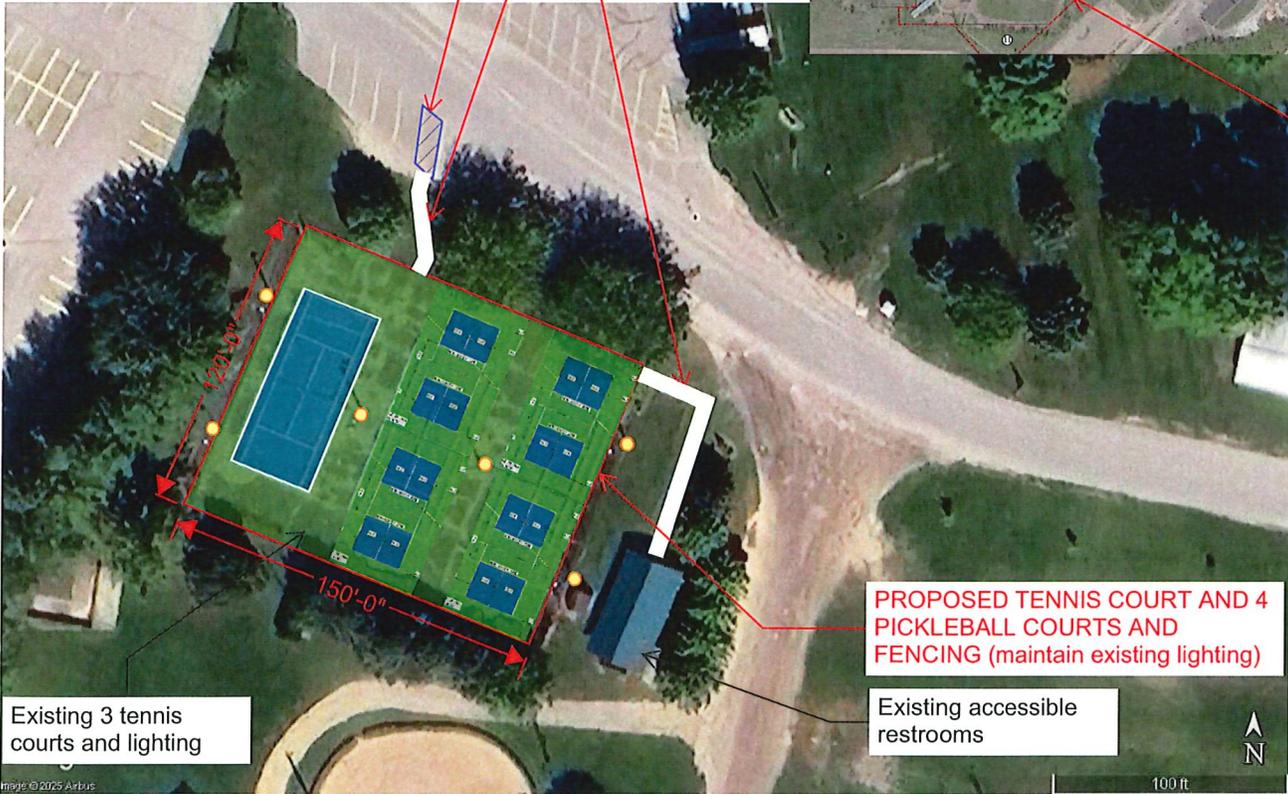
PROPOSED SIGNAGE/ PAVEMENT  
MARKING OF (2) ADA PARKING  
SPACES



2300478  
3-10-26

PROJECT  
LOCATION

PROPERTY /  
PROJECT  
BOUNDARY



PROPOSED TENNIS COURT AND 4  
PICKLEBALL COURTS AND  
FENCING (maintain existing lighting)

Existing 3 tennis  
courts and lighting

Existing accessible  
restrooms

Estimate of Probable Construction Cost for:  
 Caro Fairgrounds Court Improvements  
 3/10/26  
 2300478



Preliminary

ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>OPTION A</b>				
<b>1 Tennis and 4 Pickleball Courts (120 x 150)</b>				
Crush and shape	2150	SYD	25	\$53,750
Grading and removals	1	LS	1,500	\$1,500
HMA, LVSP, 3 inch	380	TON	180	\$68,400
10" Chainlink fence, galv	540	LFT	80	\$43,200
Color coating, striping	18000	SFT	4	\$72,000
Sidewalk, Conc, 4 inch	900	SFT	12	\$10,800
Nets and posts	5	SET	3,800	\$19,000
Funding signage	1	LS	500	\$500
Restoration	1	LS	1,000	\$1,000
Parking pavement marking, signage	1	LS	800	\$800
			<b>Subtotal</b>	<b>\$270,950</b>
			Mobilization	\$27,095
			10% contingency	\$27,095
			20% engineering	\$54,190
			<b>PROJECT TOTAL</b>	<b>\$379,330</b>
			Grant	\$150,000
			Match	\$229,330
			Match Percent	60%

<b>OPTION B</b>				
<b>1 Tennis 2 Pickleball Courts and Dual Stripped Tennis / 2 Pickelball (120 x 150)</b>				
Crush and shape	2150	SYD	25	\$53,750
Grading and removals	1	LS	1,500	\$1,500
HMA, LVSP, 3 inch	380	TON	180	\$68,400
10" Chainlink fence, galv	540	LFT	80	\$43,200
Color coating, striping	18000	SFT	4	\$72,000
Sidewalk, Conc, 4 inch	900	SFT	12	\$10,800
Nets and posts	4	SET	3,800	\$15,200
Portable nets	2	SET	2,700	\$5,400
Funding signage	1	LS	500	\$500
Restoration	1	LS	1,000	\$1,000
Parking pavement marking, signage	1	LS	800	\$800
			<b>Subtotal</b>	<b>\$272,550</b>
			Mobilization	\$27,255
			10% contingency	\$27,255
			20% engineering	\$54,510
			<b>PROJECT TOTAL</b>	<b>\$381,570</b>
			Grant	\$150,000
			Match	\$231,570
			Match Percent	61%

**Alternate additional cost:**

Post Tentioned Concrete (inlues credit for HMA)	18000	SFT	20	\$360,000
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**Notes:**

- In providing opinions of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractors method of pricing and that the Consultants opinions of probable constructions costs are made on the basis of the Consultant's professional judgement and experience. the consultant makes no warranty, express or implied, that the bids or the negotiated costs of the work will not vary from the Consultant's opinion of probably construction cost.
- Costs are in current 2026 dollars.
- Engineering costs reflect max allowed by MDNR eligible for grant; acutal fees may vary.

# CITY OF CARO

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SCOTT R. CZASAK  
CITY CLERK  
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JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, March 11, 2026  
RE: Agenda Item – Well 9 and 10 Drilling Bids

---

Members of the Caro City Council,

As you know, last month, the City awarded the job to drill Wells 9 and 10 to Brown Well Drilling. As per the bid specifications, the winning bidder was to provide a performance bond for the job. Due to internal issues within Brown Well Drilling they were unable to produce a performance bond and withdrew from the project. Therefore, we must reaward the job to one of the other bidders. To refresh Council's memory the other two bidders and their bids are:

Name	Location	Bid Amount
Northern Pump and Well	Lansing, MI	\$453,400.00
Peerless Midwest	Fenton, MI	\$458,502.00

After a review of the remaining bidders by WSP, DPW Superintendent Reese and I are recommending Council to award the project to Northern Pump and Well as they were the second-place bidder. They have confirmed their bid is still good and are able to produce a performance bond if selected. I will note that in the previous memo Peerless's bid was listed at \$448,502.00 due to a typographical error. As this bid exceeds the \$400,000.00 budgeted for the project, a budget adjustment is required.

Options for motions are:

1. Motion to award the Well #9 and #10 drilling contract to Northern Pump and Well for the bid price of \$453,400.00, instruct the City Manager to sign all necessary documents, and order the City Treasurer to adjust the Fiscal Year 2025/2026 budget to account for the increased cost of the project.
2. Motion to award the Well #9 and #10 drilling contract to Peerless Midwest for the bid price of \$458,502.00, instruct the City Manager to sign all necessary documents, and order the City Treasurer to adjust the Fiscal Year 2025/2026 budget to account for the increased cost of the project.
3. Postpone for further discussion or information.
4. Take no action.

# CITY OF CARO

CITY MANAGER  
SCOTT R CZASAK  
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JOHN RILEY  
JILL WHITE

**TO:** City Council  
**FROM:** Karen Snider – Mayor  
**SUBJECT:** Mayor’s Report  
**DATE:** March 16, 2026

Spring is just around the corner. I am looking forward to the second season of the snowman burning at Bieth Park to welcome spring.

I attended Caro Rotary Club on March 2, 2026, and Rotarian Lauren Amellal, Director of Family Promise of Tuscola County, talked about wonderful things happening at Family Promise. Also, present and shared speaking about Family Promise were Charity Sanders and Chris Tienert. Family Promise helps local communities coordinate their compassion to address the root causes of family homelessness. It is great to hear that when families show up in a crisis, they receive help to rebuild their lives with new skills and ongoing support. We are so thankful to have such an organization in our community.

March 9, 2026, I attended the Caro Rotary Club meeting, and the guest speaker was Rotarian Cody Rabideau. Mr. Rabideau, Chief Executive Officer of the Tuscola County Medical Care Facility, gave an update on the need for long-term care, and many other things that the facility has to offer including skilled nursing and rehabilitation therapy. It was interesting to listen to Mr. Rabideau and learn so much about the facility.

I attended the Downtown Development Authority (DDA) meeting on March 4, 2026, and the regular DDA meeting on March 11, 2026.

March 6, 2026, I was invited by Erin Schmandt, Library Director of Tuscola Area District Library, to read books to children. It was a fantastic day reading to 2-year to 5-year old children and sitting on the floor and playing games with them. They sang songs, did crafts and had lots of fun. Thank you to Erin for making my day so delightful.

Once again, the annual Caro High Dinner Theatre presented a comedy “The Odd Couple” and I was able to attend. The Caro High School Drama Club Luke Joslyn was Oscar Madison and Nolan Radzwion was Felix Unger. Many other students also participated. The comedy was about two journalists with bad habits.

Don’t forget St. Patrick’s Day is March 17, 2026.

# CITY OF CARO

CITY MANAGER  
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DOREEN OEDY  
HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, March 11, 2026  
RE: City Manager's Report

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Members of the Caro City Council,

Today might have been one of the biggest whirlwind days in my entire tenure here as City Manager as it started early in the morning from my hotel room in Lansing while attending the Michigan Municipal League's Capital Convention where I was apprised of the issues going on here in Caro in regards to the torrential downpour that happened. According to staff and official measurements the City received 3 inches of rain in a very short period of time and it overwhelmed many of our storm drain systems. I received reports of flooded streets, sewer backups, an overflow at the wastewater plant, and so forth. I must say thank you to all who provided me with information this morning. Police Chief Newcomb, Fire Chief Heckroth, DPW Superintendent Reese and WWTP Superintendent Stockman, all gave me what I needed to ensure I was fully abreast of the situation. I can also not be more proud of how each department and their staff responded, they knew their jobs and they dove into them as soon as the situation arose, working all night and day to get the City back to normal. While I write this memo after returning to town and attending the Township Meeting with the Fire Department our DPW staff is still hard at work on a water main break at State and Frank Street. The dedication of the men and women who work for this City is amazing and I am so thankful to each and every one of them for all they did not just today, but every day.

Speaking of CapCon, it was a worthwhile experience, I attended sessions on the housing reform package that was recently introduced into the State House. MML has taken a strong position against the package as they would preempt local control of many areas of residential zoning and proposed their own plan to increase financial resources for municipalities to update their own zoning codes to reflect current needs with local control. I also attended sessions on Asset Management, Renewable Energy issues, and Road Funding. I was joined at the Convention by Councilmember Kish who also took a lot away from the experience. I hope to see other Council members come to these types of events as they are a valuable resource not just for the programming, but those who you meet and can share experiences with, I have picked up many an idea from conversations with whomever you happen to sit down next to.

On the project front, the WWTP project is progressing, the report from Sally Duffy of HRC is attached. The biggest issue we face at the moment is the weather as the heavy equipment needed to put the new digester cover on can not move until the winter road weight restrictions are lifted, however we still have a projected substantial completion timeframe of June. I will be going around town with DPW Superintendent Reese tomorrow to survey the impact of the storm now that things are under control. Other projects will move forward pending the actions Council takes at this meeting. Lastly, the Sherman Street project is out for bids so we should know where that is headed shortly.

One good thing the rain represents is we are definitely moving towards Spring and away from Winter and with events such as the Snowman Burning and the Easter Egg Hunt coming up I know we will soon be enjoying warmer weather and outdoor activities...and given what happened today and what other areas of Michigan have been through these last days with weather related events it gives us a moment to reflect on the good we have, and to enjoy all the great things we have here in Caro.



# Memorandum

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To: Mr. Scott Czasak, MPA, CPM, PDM, City of Caro City Manager

From: Sally Duffy, P.E.

Date: March 10, 2026

Subject: Caro WWTP Improvements Project  
SRF # 5881-01; Status Update

HRC Job No. 20221089

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This memo is to update you on the status of the Caro WWTP Improvements Project. As mentioned in previous memos, a number of field changes have been required as differing site conditions have been encountered and additional equipment that requires replacement have been encountered. These were addressed through proposed Change Order detailed in last month's memo, which we are currently working with the Contractor to finalize. This memo focuses on any new information since February's memo.

### **RECENT WORK COMPLETED OR UNDERWAY:**

The ultraviolet disinfection system continues to operate well and finishing touches are being made to the new building. Primary Clarifier No. 1 is substantially complete and in operation and work continues on Secondary Clarifier #2 with finalizing concrete repairs and installing the new mechanical equipment. The existing grit system was demolished and work is nearly complete on installation of the new grit system, which included some electrical upgrades. The Plant's Supervisory Control and Data Acquisition (SCADA) system is being upgraded and programmed. The new digester cover is assembled and the Contractor is waiting on the frost limits on roadways to be lifted so a crane can come out and install the new floating cover, which will then be tested and remaining paint and coating work completed. Work on the Park Drive sewer and relocated Lift Station #8 will also begin after frost limits on roadways are removed so that equipment and sand and gravel can be trucked again.

### **SCHEDULE CHANGES:**

We do not currently anticipate any schedule changes beyond what was previously discussed. As indicated above, some additional work is waiting to start after frost limits are lifted, which are determined by the Michigan Department of Transportation.

### **PHOTOS:**

We feel it may be helpful to share some of the photos to better show the issues encountered on the project.



Figure 1-Clarifier No. 2. Concrete repairs nearly complete and mechanical equipment being installed.



Figure 2 - New Grit Removal Equipment Installed.



Figure 3 - New electrical panel at Grit System

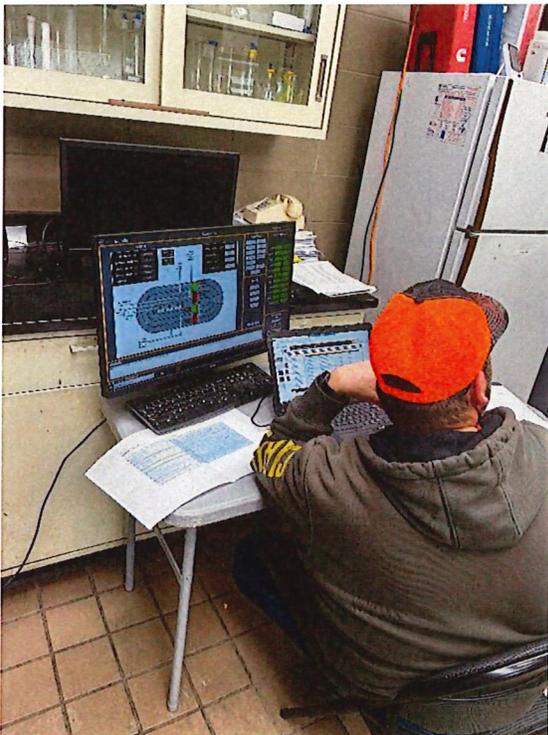


Figure 4 - SCADA programming underway

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**TO:** City Council/City Manager  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** March 16, 2026

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- Looking into a MAMC ADA grant for handicap accessibility for elections. We are eligible for up to \$10,000.00. Grant has been awarded. Looking to upgrade the entrance at the back of the firehall with a handicap button. Grant has been approved & documentation has been submitted for funds. Project should start end of February or beginning of March. Grant funds will be released soon.
- Planning Commission Meeting was cancelled, March 10, 2026.
- Filed a claim for a car/deer accident with the MFR vehicle. Repairs will begin soon.
- Working on updating our Pension Plan document with Miller Canfield to follow current laws and regulations per the request from Jane Hagen at Tri-Star. All fees will be paid through the pension plan. Current plan documents are dated 2017.
- Posted bid for the Norman Street Project on Bidnet Direct. Bid opening will take place March 4, 2026 at 11:00 a.m. Bid to be awarded at this meeting.
- Posted bid for the Sherman Street Project on Bidnet Direct. Bid opening will take place March 30, 2026.
- Posted bid for the Van Geisen Road Property Development Qualifications. Bid opening will take place April 1, 2026.
- Website is live. Agenda & Packets will be posted on the new website under Government, Agendas and Minutes.
- Finalized the Clerk and Election Budget and submitted it to Treasurer.
- Starting to prepare for the 2026 Election Season. City Council Candidate filing packets should be available in next few weeks. In the process of collecting Election Inspector Applications for the 2026 election year.
- Jana Brown, Deputy Clerk, is in the process of being certified with NAGARA (National Association of Government Archives & Records Administration). She has been working diligently on records retention and organizing our old records.
- The policy for recording meetings is currently being reviewed by our attorney and will be forthcoming for approval at a council meeting soon. Policy has been approved. Recording the meetings will start March 16, 2026.

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TO: City Council  
City Manager – Scott Czasak  
FROM: Tammy Ries, Treasurer  
SUBJECT: Treasurer’s Report  
DATE: 3/11/2026

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The 2025 tax collection cycle has been completed. Any delinquent taxes have been forwarded to the county for further collection, and settlement went very smoothly.

I continue to work on the preparation of the 2026–2027 fiscal year budget. I closed out our project reporting for the ARPA funds, and no more reporting will be required. I have also attended several webinars as state websites and reporting formats are being updated.

In addition to these activities, the following tasks have been completed during the last month:

- Reconciled all bank accounts
- Reconciled all investment accounts
- Prepared monthly financial statements and supporting reports
- Completed journal entries for interest earnings, bank fees, and other routine financial transactions
- Allocated and recorded collected tax revenues
- Provided front desk coverage during lunch periods and staff absences to ensure continuity of operations
- Assisted residents with a variety of inquiries, providing accurate information and timely customer service